

**Report of Recipient's Progress
on Economic Development Assistance Agreement**

Province of Nova Scotia

*(subsection 5(2) of the Accountability in Economic Development Assistance Act, and
the Accountability in Economic Development Assistance Regulations)*

Under the Act, the Minister is responsible for publishing a report that documents the progress made by a recipient of economic development assistance in meeting the targets or timelines defined in their economic development assistance agreement. Progress must be published on a 6-month cycle and is summarized below for the reporting period for this report, as specified in Part 2 of this form.

Part 1 – Recipient Company Details

Company	Cape Breton Centre for Craft & Design
Fund name	Invest Nova Scotia Fund
Type of assistance	Non-repayable contribution
Agreement date	December 30 th , 2020
Agreement business activities	Operate the Customs House Incubator in Port Hawkesbury

Part 2 – Reporting Period for this report

A recipient of economic development assistance from the Province of Nova Scotia is required by law to submit a report every 6 months on their progress in meeting the targets or timelines defined in their agreement with the Province. The reporting period for this report is indicated below.

Reporting Period	Due Date	Year
<input checked="" type="checkbox"/> October 2021-March 2022	May 1	2022

Part 3 – Progress of Recipient for Reporting Period

The following table summarizes the recipient's progress report to the Minister for the reporting period for this report, as specified in Part 2. The information contained in this Table was submitted by the recipient and the recipient is responsible for its accuracy.

Table 2

Targets / Timelines	Progress made during Reporting Period	Comments
Attract five outside NS artists to Incubator	On track	Website and program offering revisions underway to highlight benefits of program, with new format to be launched during the month of April. New connections made with NSCAD and other craft organizations to build relationships that will increase applications.
Business skills training (four to six workshops per year)	On track	New Craft Business Coordinator and Residency Coordinator working closely together to build modular program and support system for residents of Customs House. To be in place by the time new residents are in the space.
Grow sales of craft products through several distribution channels	On track	Retail and online sales of crafts are currently strong with anniversary special edition mugs and craft box sales taking place throughout 2022.
Improve quality of life for community members	On track	New residency format will mean more opportunities to participate in crafts skills building classes and engage with creative place-making. While part-time staff member is no longer employed, a successful summer student role funding application will mean full time opening hours for the warmer months, creating a job for a local youth.

Part 4 – Status of agreement with recipient at end of this reporting period

The status of the agreement between the recipient and the Province, as determined by the Minister, is:

- Open - undisbursed
- Open – partially disbursed
- Open – fully disbursed

- Completed
- Cancelled / Withdrawn

Amount disbursed: \$233,825

Comments (if applicable)