
Licensing Inspection Report (Annual Inspection)

Facility: CHIGNECTO MANOR CO-OPERATIVE LTD.

Address: 24 BAYVIEW MANOR RD.
ADVOCATE HARBOUR NS, B0M 1A0

Date(s) of Inspection: August 18, 2025

Requirements resulting from licensing inspection:

1. LTCPR 9.2.2 a

The licensee shall ensure there is a documented Business Continuity Plan that addresses the operational recovery and continuity of services in the face of a disaster, labour disruption or other major outage. The Business Continuity Plan includes the following: hazard, vulnerability and risk assessment, mission critical activities, recovery strategies, loss of electrical power, water, heat, ventilation and waste water services, loss of information technology (computer / telephone / fax) priorities, geographic footprint and pandemic situation (pandemic planning is undertaken and completed in accordance with direction received from the Department.)

2. LTCPR 9.2.4.c, LTCPR 9.2.4.e

The licensee shall ensure fire protection systems are tested and inspected annually, or more frequently as required by the Office of the Fire Marshal. Records of testing and inspections of fire protection equipment and systems are maintained.

3. LTCPR 9.2.4.a

The licensee shall ensure there is a documented Fire Safety Plan, in accordance with the National Fire Code, that is reviewed a minimum of annually and revised as necessary to ensure the plan is current.

4. LTCPR 8.2.2.b

The licensee shall ensure risk management programs that minimize risk to residents are developed, implemented and evaluated. These include but are not limited to: a falls prevention program is developed and implemented.

5. HSCR 27(6), LTCPR 9.2.8
The licensee shall ensure upon initial employment in a home and a minimum of annually thereafter, every staff member is instructed in and understands the contents of the All Hazards Plan, the Fire Safety Plan, the Business Continuity Plan and the Staff Call Back System Plan as applicable to their individual roles. Every staff member shall be thoroughly instructed in the method of evacuation during an emergency situation and shall be familiar with the location of all fire alarm boxes, extinguishers and exits in the home, prior to commencing active duty in the home.
6. LTCPR 12.2.1.1
The licensee shall ensure there is a preventive maintenance program for the home.
7. HSCR 27(8), LTCPR 9.2.4.d, LTCPR 9.2.4.e
The licensee shall ensure fire protection equipment is maintained in good working order. Fire alarms and fire doors are tested monthly; fire extinguishers are inspected monthly and tested annually in accordance with the Office of the Fire Marshal. Records of testing and inspections of fire protection equipment and systems are maintained.
8. LTCPR 6.8.5
The licensee shall ensure residents' personal directives, if completed, are reviewed annually with the residents and/or authorized designates or more frequently if required to ensure their care preferences and wishes are clearly understood.
9. LTCPR 7.1.3.a
The licensee shall ensure the operation of the home is in compliance with all applicable legislation, including but not limited to: the Homes for Special Care Act (HSCR) and Regulations, the Protection for Persons in Care Act (PPCA), the Personal Directives Act (PDA), the Personal Health Information Act (PHIA), the Occupational Health and Safety Act and the Smoke-free Places Act.
10. LTCPR 12.1.6
The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers' recommendations.
11. HSCR 38(6)
An administrator who authorizes a resident to store drugs in the resident's room in accordance with subsection (4) or (5) shall ensure that the drugs are safely stored at all times.

12. LTCPR 6.3.2

The licensee shall ensure an interdisciplinary care conference, that includes the resident and/or authorized designate and the family members approved by the resident, is conducted within six weeks of admission to the home and annually thereafter, or more frequently as the resident's individual needs require.