

Licensing Inspection Report (Annual Inspection)

Facility: HALIBURTON PLACE

Address: 89 PAYZANT DR.
WINDSOR NS, B0N 2T0

Date(s) of Inspection: September 12, 2023

Requirements resulting from licensing inspection:

1. LTCPR 11.1.5
The licensee shall ensure there is a current job description for each position which is reviewed a minimum of every four years and clearly defines the role, responsibilities and scope of the position. A copy of the current job description is provided to staff members.
2. HSCR 20B, LTCPR 7.4.3
The licensee shall ensure management and staff meetings are held a minimum of quarterly.
3. HSCR 21
It is a term and condition of every license that the licensee shall comply with the Acts and regulations, and any orders or directions of an appropriate authority, respecting fire, safety, health and sanitary requirements.
4. LTCPR 7.1.12
The licensee shall ensure required inspections of the home and equipment are completed and documentation is maintained to demonstrate compliance with requirements. These include, but are not limited to, manufacturer requirements, safety requirements, sprinkler systems, water testing, fire alarms and fuel systems.
5. LTCPR 8.2.1.g
The licensee shall ensure policies and procedures that minimize risk to residents, staff, volunteers, visitors and the home are developed and followed. These include but are not limited to: a safety alerts policy and procedures that includes information management, follow up actions and risk mitigation.
6. LTCPR 9.2.10
The licensee shall ensure a written record for fire drills and exercises outlined above, that includes the date, time, location, staff attendance, response times, outcomes, areas for improvement, remedial actions and debriefing, is maintained by the licensee.

- 7.** LTCPR 12.1.6
The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers' recommendations.
- 8.** HSCR 44A(2), LTCPR 6.2.15
Additional Requirements for Nursing Homes - The licensee shall ensure an interdisciplinary pharmacy committee, consisting of at least the Administrator of the Home, Medical Advisor, Pharmacist, Director of Resident Care and Clinical Dietitian, meets a minimum of every six months. The pharmacy committee shall meet regularly to establish and monitor guidelines consistent with these regulations in relation to the storage, administration and control of drugs in the home.
- 9.** LTCPR 6.3.6
The licensee shall ensure staff members document timely, clear, objective and complete information on the resident record.
- 10.** LTCPR 6.3.4.b
The licensee shall ensure each resident has a plan of care which is reviewed by staff on a quarterly basis, or more frequently as required, and is updated to reflect the resident's changing needs and interventions.
- 11.** LTCPR 6.5.19
Additional Requirements for Nursing Homes - The licensee shall ensure menus are reviewed, approved and dated by a registered dietitian at least twice per year.
- 12.** HSCR 36(1)(c), LTCPR 6.5.6
The licensee shall ensure minimum of three meals and two snacks, one of which is an evening snack, are provided at appropriate intervals throughout the day. Snacks include both food and fluids with options for residents with therapeutic and texture modified diets.
- 13.** LTCPR 7.3.3
Requirements for Nursing Homes - The licensee shall ensure family council meetings are held a minimum of twice annually. Family members are notified of meetings in advance and are encouraged to participate.