

## Licensing Inspection Report ( Annual Inspection )

Facility: HIGH-CREST ENTERPRISES LIMITED

Address: 11 SPROULE ST.  
SPRINGHILL NS, B0M 1R0

Date(s) of Inspection: March 16, 2023

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### Requirements resulting from licensing inspection:

1. LTCPR 12.1.6  
The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers' recommendations.
2. LTCPR 7.1.3.a  
The licensee shall ensure the operation of the home is in compliance with all applicable legislation, including but not limited to: the Homes for Special Care Act (HSCR) and Regulations, the Protection for Persons in Care Act (PPCA), the Personal Directives Act (PDA), the Personal Health Information Act (PHIA), the Occupational Health and Safety Act and the Smoke-free Places Act.
3. LTCPR 7.1.7  
The licensee shall ensure the home's policies are reviewed a minimum of every three years, or more frequently as required to ensure they are current, and they are revised as needed.
4. LTCPR 11.1.7  
The licensee shall ensure an orientation checklist, indicating which orientation components have been completed by staff, is signed, dated and maintained in each staff member's personnel file.
5. LTCPR 6.1.9  
Additional Requirements for Nursing Homes - Additional interdisciplinary assessments (including but not limited to Physiotherapy, Dietitian and Recreation) should be completed within two weeks following admission to the home, and on an ongoing basis in accordance with the residents' individual needs.
6. HSCR 20B, LTCPR 7.4.3  
The licensee shall ensure management and staff meetings are held a minimum of quarterly.

- 7.** LTCPR 9.2.2 c  
The licensee shall ensure the Business Continuity Plan is reviewed a minimum of annually and revised as necessary to ensure it is current.
- 8.** LTCPR 7.3.4  
Requirements for Nursing Homes - The licensee shall ensure the administrator attends a minimum of two family council meetings per year.
- 9.** LTCPR 11.1.8  
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
- 10.** LTCPR 6.5. 9  
The licensee shall ensure supervision and assistance are provided during meals, snacks and other food related activities as necessary.
- 11.** LTCPR 9.2.4.a  
The licensee shall ensure there is a documented Fire Safety Plan, in accordance with the National Fire Code, that is reviewed a minimum of annually and revised as necessary to ensure the plan is current.
- 12.** LTCPR 8.5.15  
The licensee shall ensure discontinued and expired medications are disposed in a safe and appropriate manner.
- 13.** LTCPR 9.2.10  
The licensee shall ensure a written record for fire drills and exercises outlined above, that includes the date, time, location, staff attendance, response times, outcomes, areas for improvement, remedial actions and debriefing, is maintained by the licensee.