
Licensing Inspection Report (Annual Inspection)

Facility: INVERARY MANOR

Address: 72 MAPLE ST.
INVERNESS NS, B0E 1N0

Date(s) of Inspection: September 16 and 17, 2019

Requirements resulting from licensing inspection:

1. LTCPR 9.2.2 c
The licensee shall ensure the Business Continuity Plan is reviewed a minimum of annually and revised as necessary to ensure it is current.
2. LTCPR 7.1.7
The licensee shall ensure the home's policies are reviewed a minimum of every three years, or more frequently as required to ensure they are current, and they are revised as needed.
3. LTCPR 11.1.8
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
4. LTCPR 9.2.1 a
The licensee shall ensure there is a documented All Hazards Plan which is reviewed a minimum of every three years and revised as necessary to ensure the plan is current. The All Hazards Plan shall address: emergency evacuation, emergency relocation, emergency expansion, emergency isolation, bomb threat/suspicious package, external air exclusion, chemical spill, violent person and facility access control.
5. LTCPR 11.1.5
The licensee shall ensure there is a current job description for each position which is reviewed a minimum of every four years and clearly defines the role, responsibilities and scope of the position. A copy of the current job description is provided to staff members.

- 6.** LTCPR 9.2.2 a
The licensee shall ensure there is a documented Business Continuity Plan that addresses the operational recovery and continuity of services in the face of a disaster, labour disruption or other major outage. The Business Continuity Plan includes the following: hazard, vulnerability and risk assessment, mission critical activities, recovery strategies, loss of electrical power, water, heat, ventilation and waste water services, loss of information technology (computer / telephone / fax) priorities, geographic footprint and pandemic situation (pandemic planning is undertaken and completed in accordance with direction received from the Department of Health and Wellness.)
- 7.** HSCR 38(2), LTCPR 8.5.3
The licensee shall ensure medications are stored in a secure and appropriate manner, accessible only to persons authorized to administer medications.
- 8.** LTCPR 12.1.6
The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers' recommendations.
- 9.** HSCR 38(6)
An administrator who authorizes a resident to store drugs in the resident's room in accordance with subsection (4) or (5) shall ensure that the drugs are safely stored at all times.