

# **Health and Wellness**

PO Box 488 Halifax, Nova Scotia Canada B3J 2R8 Tel: 902-424-0104 novascotia.ca/dhw

# **Licensing Inspection Report (Annual Inspection)**

Facility: MINER'S MEMORIAL MANOR SOCIETY

Address: 15 LORNE ST.

SYDNEY MINES NS, B1V 3B9

Date(s) of Inspection: October 19, 2020

Requirements resulting from licensing inspection:

## **1.** LTCPR 9.2.2 a

The licensee shall ensure there is a documented Business Continuity Plan that addresses the operational recovery and continuity of services in the face of a disaster, labour disruption or other major outage. The Business Continuity Plan includes the following: hazard, vulnerability and risk assessment, mission critical activities, recovery strategies, loss of electrical power, water, heat, ventilation and waste water services, loss of information technology (computer / telephone / fax) priorities, geographic footprint and pandemic situation (pandemic planning is undertaken and completed in accordance with direction received from the Department of Health and Wellness.)

### **2**. LTCPR 11.1.7

The licensee shall ensure an orientation checklist, indicating which orientation components have been completed by staff, is signed, dated and maintained in each staff member's personnel file.

### **3.** LTCPR 6.5. 9

The licensee shall ensure supervision and assistance are provided during meals, snacks and other food related activities as necessary.

### **4.** LTCPR 6.1.3

The licensee shall ensure results of assessments are documented on the resident record, are communicated appropriately to staff and become the basis for the resident plan of care.

## **5.** LTCPR 9.2.1 a

The licensee shall ensure there is a documented All Hazards Plan which is reviewed a minimum of every three years and revised as necessary to ensure the plan is current. The All Hazards Plan shall address: emergency evacuation, emergency relocation, emergency expansion, emergency isolation, bomb threat/suspicious package, external air exclusion, chemical spill, violent person and facility access control.