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**Licensing Inspection Report ( Annual Inspection )**

Facility: MUSQUODOBOIT VALLEY HOME FOR SPECIAL CARE ASSOCIAT

Address: 126 HIGGINSVILLE RD.  
MIDDLE MUSQUODOBOIT NS, B0N 1X0

Date(s) of Inspection: June 14, 2019

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**Requirements resulting from licensing inspection:**

1. LTCPR 7.4.2  
The licensee shall ensure minutes of management and staff meetings are maintained and include resolution or action on identified concerns or issues. Staff meeting minutes are available and easily accessed by staff.
2. LTCPR 11.1.8  
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
3. LTCPR 6.3.4.a  
  
The licensee shall ensure each resident has a plan of care which includes the plan's rationale, measurable and achievable goals, benefits, expected outcomes, detailed actions that the interdisciplinary team shall undertake to meet the resident's identified needs and time frames for evaluation.
4. HSCR 38(2), LTCPR 8.5.3  
  
The licensee shall ensure medications are stored in a secure and appropriate manner, accessible only to persons authorized to administer medications.

**5.** LTCPR 6.3.4.a

The licensee shall ensure each resident has a plan of care which includes the plan's rationale, measurable and achievable goals, benefits, expected outcomes, detailed actions that the interdisciplinary team shall undertake to meet the resident's identified needs and time frames for evaluation.

**6.** LTCPR 11.1.2

The licensee shall ensure pre-employment Vulnerable Sector Checks are completed for staff members, students and volunteers at the time of hire and are maintained on file.

**7.** LTCPR 6.5.2.c

The licensee shall ensure the following processes are developed and followed: labeling of food in refrigerators and discarding of expired food.

**8.** LTCPR 11.1.3

The licensee shall ensure a written human resources plan is developed and includes the anticipated human resources required to deliver consistent, quality services.

**9.** HSCR 19(1)(d), LTCPR 11.1.6

The licensee shall ensure the home provides a documented, timely orientation for all staff members, volunteers and contracted personnel. The orientation provides the necessary information to support residents in a safe manner and improve their quality of life.

**10.** HSCR 31, LTCPR 12.2.2.2.f

The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: all furnishings, equipment, exposed mechanical and electrical systems and components such as, but not limited to, fixtures, trim, devices, enclosures and fabrics.

**11.** LTCPR 8.6.1

The licensee shall ensure a written code of ethics for the home is developed and followed.