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**Licensing Inspection Report ( Annual Inspection )**

Facility: NORTHSIDE COMMUNITY GUEST HOME SOCIETY

Address: 11 QUEEN ST.  
NORTH SYDNEY NS, B2A 1A2

Date(s) of Inspection: October 16, 2023

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**Requirements resulting from licensing inspection:**

1. LTCPR 12.2.2.2.c  
The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: interior building components such as, but not limited to, partitions, ceilings, doors, casework, coatings and sealants.
2. HSCR 38(2), LTCPR 8.5.3  
The licensee shall ensure medications are stored in a secure and appropriate manner, accessible only to persons authorized to administer medications.
3. LTCPR 6.5.2.c  
The licensee shall ensure the following processes are developed and followed: labeling of food in refrigerators and discarding of expired food.
4. LTCPR 8.5.6  
The licensee shall ensure preparation of doses for more than one administration time is not permitted.
5. LTCPR 6.3.6  
The licensee shall ensure staff members document timely, clear, objective and complete information on the resident record.
6. LTCPR 8.5.15  
The licensee shall ensure discontinued and expired medications are disposed in a safe and appropriate manner.

**Outstanding requirements from previous inspection(s):**

1. Date of inspection: October 12, 2022; March 7, 2023 and October 16, 2023  
LTCPR 8.5.4  
The licensee shall ensure medications are accounted for, administered and documented in accordance with federal and provincial legislation and professional practice standards.