
Licensing Inspection Report (Annual Inspection)

Facility: OAKWOOD TERRACE

Address: 10 MOUNT HOPE AVE.
DARTMOUTH NS, B2Y 4K1

Date(s) of Inspection: February 3 & 6, 2023

Requirements resulting from licensing inspection:

1. HSCR 20B, LTCPR 7.4.3
The licensee shall ensure management and staff meetings are held a minimum of quarterly.
2. LTCPR 8.2.3.d
The licensee shall ensure risk management processes that minimize risk to residents and staff are implemented. These include but are not limited to: a process for analyzing critical incidents and adverse events, a minimum of quarterly or more often as required, to identify trends and ensure appropriate action is taken to remedy the identified risks.
3. LTCPR 12.1.1
The licensee shall ensure policies and procedures, including cleaning schedules and routines, are developed and followed to ensure a clean living environment.
4. HSCR 19(1)(d), LTCPR 11.1.6
The licensee shall ensure the home provides a documented, timely orientation for all staff members, volunteers and contracted personnel. The orientation provides the necessary information to support residents in a safe manner and improve their quality of life.
5. HSCR 27(10)(a), LTCPR 9.2.8
The licensee shall ensure upon initial employment in a home and a minimum of annually thereafter, every staff member is instructed in and understands the contents of the All Hazards Plan, the Fire Safety Plan, the Business Continuity Plan and the Staff Call Back System Plan as applicable to their individual roles. The administrator of a home for special care is responsible for training staff and residents on emergency plan procedures and conducting emergency drills with staff and residents.

- 6.** HSCR 27(1), LTCPR 9.2.1 a
The licensee shall ensure there is a documented All Hazards Plan which is reviewed a minimum of every three years and revised as necessary to ensure the plan is current. The All Hazards Plan shall address: emergency evacuation, emergency relocation, emergency expansion, emergency isolation, bomb threat/suspicious package, external air exclusion, chemical spill, violent person and facility access control.
- 7.** LTCPR 9.2.2 a
The licensee shall ensure there is a documented Business Continuity Plan that addresses the operational recovery and continuity of services in the face of a disaster, labour disruption or other major outage. The Business Continuity Plan includes the following: hazard, vulnerability and risk assessment, mission critical activities, recovery strategies, loss of electrical power, water, heat, ventilation and wastewater services, loss of information technology (computer / telephone / fax) priorities, geographic footprint and pandemic situation (pandemic planning is undertaken and completed in accordance with direction received from the Department.)
- 8.** HSCR 20A(1), LTCPR 9.1.2
The licensee shall ensure a labour disruption contingency plan, which may be included in the business continuity plan, is developed in consultation with service partners as appropriate.
- 9.** HSCR 38(2), LTCPR 8.5.3
The licensee shall ensure medications are stored in a secure and appropriate manner, accessible only to persons authorized to administer medications.
- 10.** LTCPR 8.5.10
The licensee shall ensure all residents have an individual Medication Administration Record (MAR) accompanied by a current resident photograph.
- 11.** LTCPR 6.2.15
Additional Requirements for Nursing Homes - The licensee shall ensure an interdisciplinary pharmacy committee, consisting of at least the Administrator of the Home, Medical Advisor, Pharmacist, Director of Resident Care and Clinical Dietitian, meets a minimum of every six months.
- 12.** HSCR 24(1)
The records of all residents of a home for special care must be kept in a safe and secure location and must be accessible at all times to the supervisory staff of the home and to inspectors.

13. LTCPR 6.1.3
The licensee shall ensure results of assessments are documented on the resident record, are communicated appropriately to staff and become the basis for the resident plan of care.
14. LTCPR7.2.4
The licensee shall ensure the administrator attends resident council meetings a minimum of quarterly.
15. LTCPR 7.3.3
Requirements for Nursing Homes - The licensee shall ensure family council meetings are held a minimum of twice annually. Family members are notified of meetings in advance and are encouraged to participate.

Outstanding requirements from previous inspection(s):

1. Date of inspection: June 17, 2022; October 20, 2022 and February 6, 2023
LTCPR 12.2.2.2.c
The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: interior building components such as, but not limited to, partitions, ceilings, doors, casework, coatings and sealants.