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**Licensing Inspection Report ( Annual Inspection )**

Facility: QUEENS HOME FOR SPECIAL CARE SOCIETY  
(QUEENS MANOR)

Address: 20 HOLLANDS DR.  
LIVERPOOL NS, B0T 1K0

Date(s) of Inspection: June 14, 2023

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**Requirements resulting from licensing inspection:**

1. LTCPR 11.3.4  
The licensee shall ensure maintenance of annual attendance records for individual staff participation in education sessions, including the date of the sessions.
2. LTCPR 11.1.5  
The licensee shall ensure there is a current job description for each position which is reviewed a minimum of every four years and clearly defines the role, responsibilities and scope of the position. A copy of the current job description is provided to staff members.
3. LTCPR 11.1.2  
The licensee shall ensure pre-employment Vulnerable Sector Checks are completed for staff members, students and volunteers at the time of hire and are maintained on file.

**Outstanding requirements from previous inspection(s):**

1. Date of inspection: November 18, 2022 and June 14, 2023  
LTCPR 12.2.2.2.c  
The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: interior building components such as, but not limited to, partitions, ceilings, doors, casework, coatings and sealants.