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**Licensing Inspection Report ( Annual Inspection )**

Facility: RICHMOND VILLA  
Address: 9361 PEPPERELL ST.  
ST. PETER'S NS, B0E 3B0  
Date(s) of Inspection: July 6, 2021

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**Requirements resulting from licensing inspection:**

1. HSCR 38(5)  
The administrator of a home for special care licensed by the Minister of Health and Wellness may authorize a resident to store drugs locked in the resident's room if the resident's care plan or treatment plan contains a written clinical assessment authorizing the storage.
2. HSCR 27(4), LTCPR 9.2.1.b  
The licensee shall ensure the All Hazards Plan is exercised a minimum of once every three years. More frequent exercises shall be completed as required to ensure all staff members are knowledgeable. The Business Continuity Plan identified below may be incorporated as part of this exercise.
3. LTCPR 7.3.3  
Requirements for Nursing Homes - The licensee shall ensure family council meetings are held a minimum of twice annually. Family members are notified of meetings in advance and are encouraged to participate.
4. LTCPR 9.2.8  
The licensee shall ensure upon initial employment in a home and a minimum of annually thereafter, every staff member is instructed in and understands the contents of the All Hazards Plan, the Fire Safety Plan, the Business Continuity Plan and the Staff Call Back System Plan as applicable to their individual roles.
5. LTCPR 7.2.6  
The licensee shall ensure minutes of resident council meetings are maintained and include resolution or action on identified concerns or issues. Minutes are available and easily accessible for viewing by residents.

- 6.** LTCPR 11.1.8  
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
- 7.** LTCPR 12.1.6  
The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers' recommendations.