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### **Licensing Inspection Report ( Annual Inspection )**

Facility: VICTORIA PARK GUEST HOUSE  
Address: 350 KING ST.  
WINDSOR NS, B0N 2T0  
Date(s) of Inspection: August 12, 2019

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#### **Requirements resulting from licensing inspection:**

1. LTCPR 8.4.3  
The licensee shall ensure a stand-alone Infection Prevention and Control Committee is implemented or infection prevention and control issues/practices are included as a standing agenda item on another appropriate committee. The committee shall be multidisciplinary ensuring that the infection prevention and control program is regularly reviewed and revised to reflect leading practices and provincial direction.
2. LTCPR 8.4.10  
The licensee shall ensure if bars of soap and other personal care items are used in resident rooms, they are designated for the use of one resident and are not shared.
3. LTCPR 6.8.7  
The licensee shall ensure there are procedures in place to direct staff in the event of an expected death or an unexpected death.
4. LTCPR 6.8.3, LTCPR 6.8.4  
The licensee shall ensure upon admission, and as needed, there is evidence of discussion with residents and/or authorized designates about options for end of life care including options for the degree of medical intervention. Residents'/authorized designates' goals of care and choices are documented accordingly on the plan of care and/or personal directive, if completed, and are placed on the resident record and followed.
5. LTCPR 11.1.3  
The licensee shall ensure a written human resources plan is developed and includes the anticipated human resources required to deliver consistent, quality services.

- 6.** LTCPR 7.1.12  
The licensee shall ensure required inspections of the home and equipment are completed and documentation is maintained to demonstrate compliance with requirements. These include, but are not limited to, manufacturer requirements, safety requirements, sprinkler systems, water testing, fire alarms and fuel systems.
- 7.** LTCPR 6.1.3  
The licensee shall ensure results of assessments are documented on the resident record, are communicated appropriately to staff and become the basis for the resident plan of care.
- 8.** LTCPR 6.3.7  
The licensee shall ensure each resident has an opportunity to complete or provide a personal directive which includes identifying a substitute decision maker. If completed, the personal directive will be placed on the resident record. Otherwise, it is documented on the record that a personal directive was discussed with the resident.
- 9.** HSCR 38(6)  
An administrator who authorizes a resident to store drugs in the resident's room in accordance with subsection (4) or (5) shall ensure that the drugs are safely stored at all times.
- 10.** LTCPR 8.5.10  
The licensee shall ensure all residents have an individual Medication Administration Record (MAR) accompanied by a current resident photograph.
- 11.** LTCPR 6.3.4.a  
The licensee shall ensure each resident has a plan of care which includes the plan's rationale, measurable and achievable goals, benefits, expected outcomes, detailed actions that the interdisciplinary team shall undertake to meet the resident's identified needs and time frames for evaluation.