
Licensing Inspection Report (Semi-Annual Inspection)

Facility: WILLOWS MANOR LIMITED

Address: 2844 HIGHWAY 2 HWY.
SHUBENACADIE NS, B0N 2H0

Date(s) of Inspection: August 24, 2023

Requirements resulting from licensing inspection:

1. LTCPR 8.5.4
The licensee shall ensure medications are accounted for, administered and documented in accordance with federal and provincial legislation and professional practice standards.

Outstanding requirements from previous inspection(s):

1. Date of inspection: May 18, 2023 and August 28, 2023
HSCR 24(1)
The records of all residents of a home for special care must be kept in a safe and secure location and must be accessible at all times to the supervisory staff of the home and to inspectors.
2. Date of inspection: May 18, 2023 and August 28, 2023
LTCPR 7.2.3
The licensee shall ensure resident council meetings are held monthly. Residents and/or authorized designates are notified of meetings in advance and are encouraged to participate.
3. Date of inspection: May 18, 2023 and August 28, 2023
LTCPR 8.4.3
The licensee shall ensure a stand-alone Infection Prevention and Control Committee is implemented or infection prevention and control issues/practices are included as a standing agenda item on another appropriate committee. The committee shall be multidisciplinary ensuring that the infection prevention and control program is regularly reviewed and revised to reflect leading practices and provincial direction.
4. Date of inspection: May 18, 2023 and August 28, 2023
HSCR 20B, LTCPR 7.4.3
The licensee shall ensure management and staff meetings are held a minimum of quarterly.

- 5.** Date of inspection: May 18, 2023 and August 28, 2023
LTCPR 11.1.8
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
- 6.** Date of inspection: May 18, 2023 and August 28, 2023
LTCPR 6.3.2
The licensee shall ensure an interdisciplinary care conference, that includes the resident and/or authorized designate and the family members approved by the resident, is conducted within six weeks of admission to the home and annually thereafter, or more frequently as the resident's individual needs require.
- 7.** Date of inspection: May 18, 2023 and August 28, 2023
HSCR 25(1), LTCPR 6.2.13
Every home for special care shall have a medical health advisor who shall be a duly qualified medical practitioner.
- 8.** Date of inspection: May 18, 2023 and August 28, 2023
LTCPR 7.1.10 c
The licensee shall ensure on admission, residents and/or authorized designates are provided with a list of the home's policies, relevant to residents and families, and copies are provided upon request.