

---

## **Licensing Inspection Report ( Annual Inspection )**

Facility: WINDSOR ELMS VILLAGE FOR CONTINUING CARE SOCIETY

Address: 174 FALMOUTH DYKE RD.  
FALMOUTH NS, B0P 1L0

Date(s) of Inspection: December 8, 2021

---

### **Requirements resulting from licensing inspection:**

1. HSCR 24(2)  
No person shall disclose a record or any part of a record relating to a resident or any information contained therein except in the course of his duty or when required by law.
2. HSCR 23(2)(a)  
In addition to the information listed in Form IV, all of the following information must be kept in each resident's file in a home for special care licensed by the Minister of Seniors and Long-Term Care: the care plan for the resident.
3. LTCPR 11.1.5  
The licensee shall ensure there is a current job description for each position which is reviewed a minimum of every four years and clearly defines the role, responsibilities and scope of the position. A copy of the current job description is provided to staff members.
4. HSCR 38(2), LTCPR 8.5.3  
The licensee shall ensure medications are stored in a secure and appropriate manner, accessible only to persons authorized to administer medications.
5. LTCPR 12.1.6  
The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers' recommendations.
6. LTCPR 8.4.10  
The licensee shall ensure if bars of soap and other personal care items are used in resident rooms, they are designated for the use of one resident and are not shared.

7. LTCPR7.2.4  
The licensee shall ensure the administrator attends resident council meetings a minimum of quarterly.
8. LTCPR 8.5.15  
The licensee shall ensure discontinued and expired medications are disposed in a safe and appropriate manner.
9. LTCPR 6.1.5a  
Additional Requirements for Nursing Homes - The licensee shall ensure residents have an interdisciplinary assessment of risk, functional abilities, cognition, nutrition, oral health (see section 6.6), pain and discomfort, falls risk, and recreation, initiated upon admission to the home and completed within two weeks.