



**NOVA SCOTIA SCHOOL INSURANCE  
PROGRAM ASSOCIATION**

**Financial Statements**

**Year Ended March 31, 2011**

**NOVA SCOTIA SCHOOL INSURANCE PROGRAM ASSOCIATION**  
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**Year Ended March 31, 2011**

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## INDEPENDENT AUDITOR'S REPORT

To the Directors of Nova Scotia School Insurance Program Association

I have audited the accompanying financial statements of Nova Scotia School Insurance Program Association, which comprise the statement of financial position as at March 31, 2011, and the statements of operations and net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of Nova Scotia School Insurance Program Association as at March 31, 2011, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Dartmouth, Nova Scotia  
June 16, 2011

*SV Shupe & Associates*

S V SHUPE & ASSOCIATES  
Chartered Accountant

**NOVA SCOTIA SCHOOL INSURANCE PROGRAM ASSOCIATION**  
**Statement of Operations and Net assets**  
**Year Ended March 31, 2011**

	2011 <i>Budget</i>	2011 <i>Actual</i>	2010 <i>Actual</i>
<b>Contributions from Nova Scotia School Insurance Exchange</b>	\$ 797,585	\$ 781,106	\$ 795,889
<b>Expenditures</b>			
<b>Insurance</b>			
Actuarial fees	19,518	31,005	17,406
Risk management	80,607	74,318	81,682
Claims management database (Note 4)	28,500	27,173	21,501
Salaries and benefits	189,561	185,479	172,756
Student accident	(5,000)	1,849	(6,274)
	<u>313,186</u>	<u>319,824</u>	<u>287,071</u>
<b>Administration</b>			
Board and committee meetings	46,225	35,965	42,141
Contracting out services	19,082	34,385	11,185
IFRS Conversion - direct costs	7,500	3,764	7,390
Occupancy (Note 4)	73,975	67,031	74,376
Office supplies and sundry	23,615	15,847	24,695
Print material and web site	9,683	13,238	32,487
Professional development and dues	27,975	9,996	11,368
Professional fees	33,123	30,832	21,844
Salaries and benefits	199,674	206,295	203,366
Technology and equipment maintenance	30,311	31,570	67,277
Telephone and internet	13,236	12,359	12,689
	<u>484,399</u>	<u>461,282</u>	<u>508,818</u>
	<u>797,585</u>	<u>781,106</u>	<u>795,889</u>
<b>Net Receipts for the year</b>	\$ <u>NIL</u>	-	-
<b>Net Assets - beginning of year</b>		-	-
<b>Net Assets - end of year</b>		\$ <u>NIL</u>	\$ <u>NIL</u>

**NOVA SCOTIA SCHOOL INSURANCE PROGRAM ASSOCIATION**  
**Statement of Financial Position**  
**March 31, 2011**

	2011	2010
<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 4,942	\$ 3,287
Accounts receivable	784	387
Due from Nova Scotia School Insurance Exchange	9,458	33,351
Prepaid expenses	38,023	31,543
	<u>\$ 53,207</u>	<u>\$ 68,568</u>
<b>LIABILITIES</b>		
<b>Current</b>		
Accounts payable	\$ 53,207	\$ 68,568
<b>Commitments (Note 4)</b>		
<b>NET ASSETS</b>		
Unrestricted	<u>NIL</u>	<u>NIL</u>
	<u>\$ 53,207</u>	<u>\$ 68,568</u>

**ON BEHALF OF THE BOARD**

  
 \_\_\_\_\_ Director

  
 \_\_\_\_\_ Director

**NOVA SCOTIA SCHOOL INSURANCE PROGRAM ASSOCIATION**  
**Statement of Cash Flows**  
**Year Ended March 31, 2011**

	2011	2010
<b>Operating activities</b>		
Cash receipts from Nova Scotia School Insurance Exchange	\$ 805,000	\$ 830,000
Cash paid to suppliers and employees	<u>(803,345)</u>	<u>(831,121)</u>
<b>Increase (decrease) in cash for the year</b>	<b>1,655</b>	<b>(1,121)</b>
<b>Cash - beginning of year</b>	<u>3,287</u>	<u>4,408</u>
<b>Cash - end of year</b>	<u>\$ 4,942</u>	<u>\$ 3,287</u>

# NOVA SCOTIA SCHOOL INSURANCE PROGRAM ASSOCIATION

## Notes to Financial Statements

Year Ended March 31, 2011

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### 1. GENERAL

The Association was incorporated under the Societies Act of Nova Scotia on September 5, 2000. The Association acts as the Attorney-in-Fact of the Nova Scotia School Insurance Exchange on behalf of the subscribers to the Exchange.

The Association is a not-for-profit-organization under the Income Tax Act and as such is not subject to either federal or provincial income taxes.

### 2. ACCOUNTING POLICIES

#### Basis of Presentation

These financial statements are prepared in accordance with Canadian generally accepted accounting principles developed specifically for Non Profit Organizations.

#### Revenue recognition

The Association receives contributions from the Exchange that equal the net expenditures.

#### Foreign currency translation

Accounts in foreign currencies have been translated into Canadian dollars using the temporal method. Under this method, monetary assets and liabilities have been translated at the year end exchange rate. Non-monetary assets have been translated at the rate of exchange prevailing at the date of transaction. Revenues and expenses have been translated at the average rates of exchange during the year, except for amortization, which has been translated at the same rate as the related assets.

Foreign exchange gains and losses on monetary assets and liabilities are included in the determination of earnings.

### 3. FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, accounts receivable, due to/from Nova Scotia School Insurance Exchange, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Association is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

## NOVA SCOTIA SCHOOL INSURANCE PROGRAM ASSOCIATION

### Notes to Financial Statements

Year Ended March 31, 2011

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#### 4. COMMITMENTS

The Association is committed to a net lease for office space in Lower Sackville, Nova Scotia which will expire December 31, 2011.

The Association is committed to various equipment leases and software maintenance agreements which expire on various dates between April, 2013 and February, 2014.

The minimum lease payments required under these lease agreements for the next three years are as follows:

	Premises	Other	Total
2012	\$ 30,751	\$ 29,376	\$ 60,127
2013	-	3,635	3,635
2014	-	1,561	1,561
	<u>\$ 30,751</u>	<u>\$ 34,572</u>	<u>\$ 65,323</u>