

*Financial Statements of*

**NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION**

*March 31, 2015*



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## INDEPENDENT AUDITORS' REPORT

To the Directors of the Nova Scotia Community College Foundation

We have audited the accompanying financial statements of Nova Scotia Community College Foundation, which comprise the statement of financial position as at March 31, 2015, the statements of operations, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Nova Scotia Community College Foundation as at March 31, 2015, and its results of operations, its changes in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Accountants  
June 17, 2015  
Halifax, Canada

# **NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION**

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**March 31, 2015**

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**NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION**  
**Statement of Financial Position**

March 31, 2015, with comparative information for 2014

	2015	2014
<b>FINANCIAL ASSETS</b>		
Cash	\$ 275,876	\$ 1,067,462
Accounts receivable	69,809	301,890
Investments (Note 7)	7,642,773	6,246,773
	<b>\$ 7,988,458</b>	<b>\$ 7,616,125</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 46,755	\$ 15,322
Due to Nova Scotia Community College	-	300,000
Deferred contributions (Note 5)	7,657,557	7,045,851
	<b>\$ 7,704,312</b>	<b>\$ 7,361,173</b>
<b>Accumulated surplus and net financial assets</b>	<b>\$ 284,146</b>	<b>\$ 254,952</b>

See accompanying notes to the financial statements

APPROVED BY THE BOARD

\_\_\_\_\_

Director

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Director

**NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION**  
**Statement of Operations, Accumulated Surplus and Net**  
**Financial Assets**

Year ended March 31, 2015, with comparative information for 2014

	Budget	2015	2014
<b>Revenues</b>			
Designated gifts	\$ 727,450	\$ 717,557	\$ 630,457
Donations	900,000	680,856	1,037,713
Capital gift (Note 4)	-	20,000	86,603
Investment income	7,500	7,031	23,765
	<b>1,634,950</b>	<b>1,425,444</b>	<b>1,778,538</b>
<b>Expenditures</b>			
Scholarships and bursaries	500,000	550,356	352,908
Nova Scotia Community College project	450,000	90,104	720,189
Office	767,450	755,790	665,515
	<b>1,717,450</b>	<b>1,396,250</b>	<b>1,738,612</b>
Annual surplus	(82,500)	29,194	39,926
Accumulated surplus, beginning of year	254,952	254,952	215,026
<b>Accumulated surplus and net financial assets, end of year</b>	<b>\$172,452</b>	<b>\$ 284,146</b>	<b>\$ 254,952</b>

See accompanying notes to the financial statements

**NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION**  
**Statement of Cash Flows**  
Year ended March 31, 2015, with comparative information for 2014

	2015	2014
<b>Operating transactions</b>		
Annual surplus	\$ 29,194	\$ 39,926
Adjustments for:		
Unrealized loss (gain) on investments	171,700	(353,160)
Gain from fund distributions (Note 7)	(111,140)	(21,317)
Gain from sale of investments	(337,117)	(19,387)
Changes in non-cash working capital (Note 3)	575,220	1,045,189
	327,857	691,251
<b>Investing transactions</b>		
Proceeds on sale of investments	1,047,909	1,833,935
Purchase of investments	(2,167,352)	(3,015,568)
	(1,119,443)	(1,181,633)
Net decrease in cash	(791,586)	(490,382)
Cash, beginning of year	1,067,462	1,557,844
<b>Cash, end of year</b>	\$ 275,876	\$ 1,067,462

See accompanying notes to the financial statements

# NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION

## Notes to the Financial Statements

Year ended March 31, 2015

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### 1. NATURE OF OPERATIONS AND AUTHORITY

Nova Scotia Community College Foundation (the "Foundation") was incorporated in the Province of Nova Scotia under the Societies Act on May 15, 2001. The purpose of the Foundation is to support the Nova Scotia Community College and related activities.

The Foundation is a government not-for-profit organization and, as such, is exempt from income taxes under the Income Tax Act (Canada).

### 2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are prepared in accordance with Canadian Public Sector Accounting Standards ("PSAS") of the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada ("CPA").

#### *Revenue recognition*

The Foundation recognizes unrestricted donations and gifts as revenue when received or receivable if the amounts to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted and endowment contributions are recognized as revenue in the year in which the related expenses are recognized.

Investment income is recorded on an accrual basis. Restricted investment income is recognized as revenue in the year in which the related expenses are recognized. Unrestricted investment revenue is recognized when earned. Investments are recorded on a trade-date basis. All transaction costs associated with acquisition and disposition of investments are expensed to the statement of operations, accumulated surplus and net financial assets as incurred.

#### *Financial instruments*

##### Financial assets and liabilities

Financial assets and liabilities are recorded at fair value on initial recognition. The carrying amounts of the financial assets and liabilities subsequent to initial recognition of the Foundation by measurement basis are summarized as follows:

- Cash is measured at fair value
- Accounts receivable are measured at cost
- Investments are measured at fair value
- Accounts payable and accrued liabilities and Due to Nova Scotia Community College are measured at cost

Unrestricted unrealized changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, when they are transferred to the statement of operations.

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the statement of operations and any unrealized gain is adjusted through the statement of remeasurement gains and losses.

# NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION

## Notes to the Financial Statements

Year ended March 31, 2015

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

The Foundation does not have unrealized gains or losses related to unrestricted investments nor unrealized foreign exchange gains or losses and therefore has not presented a statement of remeasurement gains and losses.

#### *Use of estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

### 3. CHANGES IN NON-CASH WORKING CAPITAL

	2015	2014
Accounts receivable	\$ 232,081	\$ 2,153
Accounts payable and accrued liabilities	31,433	6,257
Due to Nova Scotia Community College	(300,000)	754,850
Deferred contributions	611,706	281,929
	\$ 575,220	\$ 1,045,189

### 4. CAPITAL GIFT

During the year the Foundation recognized a donation for a contribution of a tangible capital asset. The fair value of \$20,000 was determined based on the estimated replacement cost of the asset gifted. This asset was in turn donated by the Foundation to the Nova Scotia Community College with an expenditure being recognized in Nova Scotia Community College projects in the statement of operations.

# NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION

## Notes to the Financial Statements

Year ended March 31, 2015

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### 5. DEFERRED CONTRIBUTIONS

Deferred contributions include amounts received from donors and funders that have been restricted or endowed for scholarships and bursaries, projects and other program expenditures that will occur in the future. The terms of these externally restrictions and endowments also restrict the use of net investment income earned on these funds.

	Restricted Fund	Endowment Fund	Total
Balance, March 31, 2013	\$3,073,058	\$ 3,690,864	\$ 6,763,922
Contributions	570,553	131,382	701,935
Investment income	17,257	116,576	133,833
Unrealized gain on investments	-	353,160	353,160
Gain on sale of investments	-	40,704	40,704
Revenue recognized	(815,846)	(131,857)	(947,703)
Balance, March 31, 2014	\$2,845,022	\$ 4,200,829	\$ 7,045,851
Contributions	358,847	359,072	<b>717,919</b>
Investment income	12,114	179,228	<b>191,342</b>
Unrealized loss on investments	-	(171,700)	<b>(171,700)</b>
Gain on sale of investments	(31)	448,288	<b>448,257</b>
Revenue recognized	(333,563)	(240,549)	<b>(574,112)</b>
Balance, March 31, 2015	<b>\$ 2,882,389</b>	<b>\$ 4,775,168</b>	<b>\$ 7,657,557</b>

As a result of external restrictions and endowments, the Foundation has the following restricted assets: \$7,642,773 (2014 - \$6,246,773) (Note 7).

The portion of cash that is externally restricted and endowed is \$121,386 and \$102,257 respectively (2014 - \$593,974 and \$232,246 respectively).

### 6. INTERNALLY RESTRICTED FUNDS

Internally restricted funds are subject to internally imposed stipulations specifying the purpose for which they must be used. At March 31, 2015, the Foundation had internally restricted funds for campus-based student emergency funding, scholarships, bursaries and awards in the amount of \$234,245 (2014 - \$219,165) and was in compliance with all restrictions applicable to these funds. During the year, \$106,743 (2014 - \$90,010) of internally restricted contributions were recognized in donations.

# NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION

## Notes to the Financial Statements

Year ended March 31, 2015

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### 7. FINANCIAL INSTRUMENTS

#### a) *Financial risk factors*

The Foundation has exposure to credit risk, liquidity risk, and market risk. The Foundation's Board of Directors has overall responsibility for the oversight of these risks and reviews the Foundation's policies on an ongoing basis to ensure that these risks are appropriately managed. The source of risk exposure and how each is managed is outlined below:

##### i) *Credit risk*

Credit risk is the risk of loss associated with counterparty's inability to fulfill its payment obligation. The Foundation's principal financial assets are cash, investments, and accounts receivable, which are subject to credit risk. The carrying amount of financial assets on the statement of financial position represents the Foundation's maximum credit exposure at the balance sheet date.

The Foundation's credit risk is primarily attributable to its accounts receivables. The amounts disclosed in the statement of financial position are net of allowance for doubtful accounts, estimated by the management of the Foundation based on previous experience and its assessment of the current economic environment. As at March 31, 2015 all accounts receivable balances were current and none were past due or impaired.

The credit risk on cash is limited because the counterparties are chartered banks with high credit-ratings assigned by national credit-rating agencies. The credit risk on long-term investments is limited because the bonds held are issued by provincial governments. Credit risks are minimized as the credit quality of the Foundation's fixed income portfolio must have an average credit quality of BBB or better as per the Foundation's Investment Policy.

##### ii) *Liquidity risk*

Liquidity risk is the risk that the Foundation will not be able to meet its financial obligations as they become due. The Foundation's objective is to have sufficient liquidity to meet its liabilities when due. The Foundation monitors its cash balances and cash flows generated from operations to meet its requirements. As at March 31, 2015, the Foundation had cash of \$275,876 (2014 - \$1,067,462).

Accounts payable and accrued liabilities in the amount of \$46,755 contains no interest or repayment terms. The Foundation currently has no significant cash flow requirements which cannot be met and as such has little liquidity risk.

# NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION

## Notes to the Financial Statements

Year ended March 31, 2015

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### 7. FINANCIAL INSTRUMENTS (continued)

#### *iii) Market risk*

Market risk is the risk that the fair value or cash flows of a financial instrument will fluctuate due to changes in market interest rates, market prices and changes in foreign exchange rates.

As the fixed income portfolio contains bonds with an average duration of 6 years, a 1% increase in interest rates would decrease the value of the bond portfolio by an approximate 6%. As bonds comprise about 36% of the investment portfolio, the impact would be a reduction of 2.2% to the investment value. The fixed income portfolio would not be impacted until a bond matured and it was potentially reinvested at a lower or higher interest rate.

As equities comprise about 57% of the investment portfolio, a 2% increase in equity values would increase the portfolio by 1.1% or approximately \$50,600 on \$4,600,000 market value in equities.

As at March 31, 2015, approximately 22% of the portfolio is directly exposed to foreign currency fluctuations of which approximately half would be attributable to US dollar and Canadian dollar (CAD) translation risk. The remainder of the foreign exchange exposure portfolio is comprised largely of British Pound, Euro, Yen and Australian Dollar to CAD translation risk. If the CAD dollar were to fluctuate in value against the foregoing basket of foreign currencies by 10%, and the underlying foreign equity values remained unchanged in local currencies, then the portfolio could experience a \$148,000 decline in value which is a 1.9% market value impact to the overall portfolio. However, many of the individual securities in the portfolio are naturally hedged from an earnings perspective as a large percentage of their operating and borrowing costs are denominated in the currencies in which they undertake business.

#### *b) Fair value*

The Foundation evaluated the fair values of its financial statements based on the current interest rate environment, related market values and current pricing of financial instruments with comparable terms. The carrying values of cash, accounts receivable and investments, accounts payable and accrued liabilities are considered to approximate fair values due to their short-term maturity. Investments – Restricted Fund and Endowment Fund are investments in pooled funds. Their fair value is approximated by their respective fund's net asset value which is determined based on the fair value of the assets held by the fund less any liabilities.

Financial instruments recorded at fair value are classified using a fair value hierarchy that reflects the significance of the inputs used in making the measurements. The fair value hierarchy has the following levels:

# NOVA SCOTIA COMMUNITY COLLEGE FOUNDATION

## Notes to the Financial Statements

Year ended March 31, 2015

### 7. FINANCIAL INSTRUMENTS (continued)

- Level 1 fair value measurements are those derived from quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 fair value measurements are those derived from inputs other than quoted prices included with Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices).
- Level 3 fair value measurements are those derived from valuation techniques that include inputs for the assets or liability that are not based on observable market data (unobservable inputs).

The following table presents the financial instruments recorded at fair value in the statement of financial position, classified using the fair value hierarchy described above:

	2015		2014	
	Fair Value	Cost	Fair Value	Cost
<b>Level 2</b>				
Cash	\$ 275,876	\$ 275,876	\$ 1,067,462	\$ 1,067,462
Investments - Endowment Fund	7,642,773	7,268,606	6,246,773	5,700,906
	<b>\$ 7,918,649</b>	<b>\$ 7,544,482</b>	<b>\$ 7,314,235</b>	<b>\$ 6,768,368</b>

During the year, there has been no significant transfer of amounts between levels. There were no fair value measurements classified as level 1 or 3.

#### c) Gain from fund distribution

During the year the Foundation received non-cash distributions on investments totaling \$111,140 (2014 - \$21,317). These distributions represent a distribution of units by the respective investments in lieu of cash.