



Financial Statements

Tri-County Regional School Board

March 31, 2017

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Independent auditor's report

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To the Chairperson and Members of the Board of
the Tri-County Regional School Board

We have audited the accompanying financial statements of the Tri-County Regional School Board, which comprise the financial position as at March 31, 2017, and the statement of operations and surplus, changes in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the

circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Tri-County Regional School Board as at March 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other matters

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The current year's supplementary information included in the schedules on pages 25 to 32 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the financial statements taken as a whole.



Bridgewater, Canada
June 27, 2017

Chartered Professional Accountants
Licensed Public Accountants

Tri-County Regional School Board

Statement of Financial Position

As at March 31

2017

2016

Financial Assets

Cash and Cash Equivalents	\$ 3,237,022	\$ 574,100
Cash Held by Schools (Note 4)	1,663,240	1,322,316
	<u>\$ 4,900,262</u>	<u>\$ 1,896,416</u>
Accounts Receivable		
Province of Nova Scotia	\$ 1,698,957	\$ 2,163,256
Government of Canada	136,119	221,585
Other	481,463	534,408
Accrued Benefit Asset (Note 5)	1,416,300	1,384,000
Receivable - Service Award Allowance (Note 9)	5,272,567	5,536,502
Receivable - Sick Leave Allowance (Note 9)	8,837,119	8,860,212
Total Financial Assets	<u>\$ 22,742,787</u>	<u>\$ 20,596,379</u>

Financial Liabilities

Accounts Payable and Accrued Liabilities - Trade	\$ 2,193,388	\$ 2,264,883
Accrued Payroll and Employee Deductions	1,737,585	1,145,829
Payables and Accruals - Government		
Province of Nova Scotia	699,675	94,536
Municipalities	20,151	10,888
Deferred Revenue (Note 10)	2,505,309	1,336,192
Service Award Obligations (Note 9)	5,272,567	5,536,502
Sick Leave Obligations (Note 9)	8,837,119	8,860,212
Total Financial Liabilities	<u>\$ 21,265,794</u>	<u>\$ 19,249,042</u>

Net Financial Assets

	<u>\$ 1,476,993</u>	<u>\$ 1,347,337</u>
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Non-Financial Assets (Note 3)

Tangible Capital Assets (Schedule C)	\$ 192,354	\$ 241,462
Inventory	242,505	272,911
Prepaid Expenses	337,545	326,180
	<u>\$ 772,404</u>	<u>\$ 840,553</u>

Accumulated Surplus (Note 3)


	<u>\$ 2,249,397</u>	<u>\$ 2,187,890</u>
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Trust Funds under Administration (Note 6 and Schedule D & E)

Contractual Obligations (Note 7)

Commitments and Contingencies (Note 9)

On Behalf of the Board



 Chairperson



 Board Member

Tri-County Regional School Board

Statement of Operations and Surplus

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenues (Schedule A)			
Province of Nova Scotia	\$ 56,512,545	\$ 56,953,885	\$ 56,869,921
Government of Canada	320,000	332,661	395,077
Municipal Contributions	11,319,100	11,319,128	11,074,993
School Generated Funds (Note 4)	2,500,000	2,319,507	2,494,917
Board Operations	2,835,289	2,531,562	2,449,393
Total Revenues	<u>\$ 73,486,934</u>	<u>\$ 73,456,743</u>	<u>\$ 73,284,301</u>
Expenditures (Schedule B)			
Board Governance	\$ 286,871	\$ 281,099	\$ 282,734
Office of the Superintendent	503,922	542,065	516,084
Financial Services	605,026	620,066	606,656
Human Resources Services	592,663	592,754	609,934
School Services	54,275,720	54,022,705	53,241,115
Operational Services	14,722,732	15,118,859	15,636,339
School Generated Funds (Note 4)	2,500,000	2,217,688	2,440,883
Total Expenditures	<u>\$ 73,486,934</u>	<u>\$ 73,395,236</u>	<u>\$ 73,333,745</u>
School Board Surplus (Deficit)	\$ -	\$ 61,507	\$ (49,444)
Accumulated Surplus, beginning of year	<u>-</u>	<u>2,187,890</u>	<u>2,237,334</u>
Accumulated Surplus, end of year	<u>\$ -</u>	<u>\$ 2,249,397</u>	<u>\$ 2,187,890</u>

See accompanying notes to the financial statements.

Tri-County Regional School Board
Statement of Changes in Net Financial Assets

For the year ended March 31

2017

2016

	<u>Actual</u>	<u>Actual</u>
Net Financial Assets, beginning of year	\$ 1,347,337	\$ 1,537,481
Changes in the Year		
School Board Surplus (Deficit)	61,507	(49,444)
Amortization of Tangible Capital Assets	88,163	62,084
Purchases of Tangible Capital Assets	(57,418)	(160,442)
Disposition of Tangible Capital Assets	18,362	-
Decrease (increase) in inventory	30,407	(34,328)
Increase in prepaid expenses	(11,365)	(8,014)
Increase (decrease) in net financial assets	129,656	(190,144)
Net Financial Assets, end of year	\$ 1,476,993	\$ 1,347,337

Tri-County Regional School Board

Statement of Cash Flows

For the year ended March 31

2017

2016

Increase (decrease) in Cash and cash equivalents

Operating Transactions

School Board Surplus (Deficit)	\$ 61,507	\$ (49,444)
Items not affecting cash:		
Loss on disposition of assets	18,362	-
Tangible capital asset amortization	88,163	62,084
	<u>168,032</u>	<u>12,640</u>
Changes in non-cash working capital		
Decrease (increase) in accounts receivable	602,710	(303,947)
Decrease (increase) in receivables - service awards	263,935	(918,637)
Decrease (increase) in receivable - sick leave allowance	23,093	(10,169)
Increase in prepaid expenses	(11,365)	(8,014)
Decrease (increase) in inventory	30,407	(34,328)
Increase in accrued benefit asset	(32,300)	(198,600)
Increase (decrease) in accounts payable and accruals	1,134,663	(554,538)
Increase in deferred revenue	1,169,117	414,561
(Decrease) increase in service award obligation	(263,935)	918,637
(Decrease) increase in sick leave obligations	(23,093)	10,169
	<u>2,893,232</u>	<u>(684,866)</u>
Cash provided (used) by operating activities	<u>3,061,264</u>	<u>(672,226)</u>
Capital Transactions		
Purchase of tangible capital assets	<u>(57,418)</u>	<u>(160,442)</u>
Increase (decrease) in cash and cash equivalents	3,003,846	(832,668)
Cash and cash equivalents, beginning of year	<u>1,896,416</u>	<u>2,729,084</u>
Cash and cash equivalents, end of year	<u>\$ 4,900,262</u>	<u>\$ 1,896,416</u>

See accompanying notes to the financial statements.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

1. Nature of Operations

Tri-County Regional School Board (the "Board") is an independent legal entity with an elected governing board as stipulated under the Education Act. The Board provides a full range of educational services for all instructional programs from Grade Primary through Grade 12 at public schools within Digby, Shelburne and Yarmouth counties. The Board is registered as a charitable organization under the Income Tax Act and, therefore, is exempt from income tax and may issue official receipts to donors for income tax purposes, in accordance with Board policy.

2. Management Responsibility Statement

The consolidated financial statements of the Tri-County Regional School Board are the responsibility of management and have been prepared in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of significant accounting policies is provided in Note 3. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

3. Financial Reporting and Accounting Policies

These financial statements are prepared in accordance with Canadian generally accepted accounting principles for the public sector, which for purposes of the School Board's financial statements are represented by accounting recommendations of the CPA Canada Public Sector Accounting Handbook, (PSAB) supplemented where appropriate by other CPA Canada – accounting standards or pronouncements.

These financial statements have been prepared using the following significant accounting policies:

Reporting entity

The consolidated statement of financial position is presented using the principles prescribed by the Department of Education. Trust funds are not included in the statement of operations or in the statement of financial position. For a detailed review the reader should refer to the financial statements of each fund as presented in these financial statements.

Revenues

Provincial government transfers for operating and capital purposes are recognized as revenue in the period in which all eligibility criteria and/or stipulations have been met and the amounts are authorized. Any funding received prior to satisfying these conditions is deferred until conditions have been met. When revenue is received without eligibility criteria or stipulations, it is recognized when the transfer(s) from the Province of Nova Scotia and Municipalities are authorized.

All non-government contribution or grant/revenues that are externally restricted such that they must be used for a specified purpose are recognized as revenue in the period in which the resources are used for the purpose or purposes specified. Any externally restricted inflow received before the criteria has been met is reported as a liability until the resources are used for the purpose or purposes specified.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

3. Financial Reporting and Accounting Policies (continued)

Tri-County Regional School Board recognizes as revenue provincial government transfers representing the year over year change in accrued benefit obligations as the transfer has been authorized.

Public Private Partnership and International Student Program revenues are recognized as revenue when the related service is rendered.

Rental income is recognized over the term of the lease.

Investment income is recognized as revenue in the year in which it is earned.

Expenditure

Expenditures are the cost of goods and services acquired in the period whether or not payment has been made or invoices recorded. Expenditures are recorded on the accrual basis and include the cost of supply inventories purchased during the year. Provisions are made for probable losses on certain loans, investments, accounts receivable, and are for contingent liabilities when it is likely that a liability exists and the amount can be reasonably determined. These provisions are updated as estimates are revised, at least annually.

Use of estimates

In preparing the Board's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and reported amounts of revenue and expenses. Actual amounts could differ from these estimates.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, bank overdrafts, and highly liquid temporary money instruments with original maturities of three months or less. Bank borrowings are considered to be financing activities.

Financial instruments

The Board's financial instruments include receivables, cash and cash equivalents, bank indebtedness, investments, payable and accruals, due to/from related parties. Unless otherwise noted, it is management's opinion that the Board is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, except for payables to related parties, for which fair value was not readily determinable.

Financial Assets

Cash and cash equivalents are recorded at cost which approximates market value.

Accounts receivable are recorded at the principal amount less valuation allowances, if applicable.

Liabilities

Pension, retirement and other obligations include various employee benefits. For purposes of these financial statements, the School Board's pension liabilities are calculated using an accrued benefits actuarial method and using accounting assumptions which reflect the Board's best estimates of performance over the long-term. The net pension liabilities represent accrued pension benefits less the market related value of pension assets (if applicable) and the balance of unamortized experience gains and losses.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

3. Financial Reporting and Accounting Policies (continued)

Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year that the related expenditures are incurred or service performed.

Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into the air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability would be recorded net of any expected recoveries. A liability for remediation of contaminated sites would be recognized when all the following criteria are met:

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. The Tri-County Regional School board: a) is directly responsible; or b) accepts responsibility; and
- iv. a reasonable estimate of the amount can be made.

Net Financial Assets

Net financial assets represent the financial assets of the Board less financial liabilities.

Non-Financial Assets

Inventories are bus garage parts and bus tire inventories recorded at average cost. All other supplies and purchases are expensed.

Tangible Capital Assets

Tangible capital assets have useful lives extending beyond the accounting period, are held for use in the production or supply of goods and services and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at net historical cost, when applicable. Tangible capital assets include land, buildings, computer equipment and software, and vehicles. Tangible capital assets do not include intangibles or assets acquired by right. The buildings and school buses financed by the Province of Nova Scotia and transferred to the school boards are not accounted for in the school board's financial statements; rather they are included in the Province of Nova Scotia's financial statements.

The Board adopted the Province of Nova Scotia's Tangible Capital Assets Accounting Policy thresholds and only those assets meeting the thresholds are recorded as additions. The thresholds and amortization rates using the declining balance method, as defined in the policy are as follows:

	<u>Threshold</u>	<u>Rates</u>
Building	\$250,000	5%
Building improvements	\$150,000	5%
Leasehold improvements	\$250,000	Lease term (SL)
Computer hardware	\$25,000	50%
Motor vehicles	\$15,000	35%
Major Equipment	\$50,000	20%
Furniture, Equipment & Technology	\$300,000	30%
Software	\$250,000	50%

Prepaid Expenses and Inventories

Prepaid expenses are cash disbursements for goods or services, other than tangible capital assets and inventories of supplies, of which some or all will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the good or service is used or consumed.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

3. Financial Reporting and Accounting Policies (continued)

Accumulated Surplus

Accumulated surplus represents the financial assets and non-financial assets of the School Board less liabilities. This represents the accumulated balance of net surplus arising from the operations of the Board and school generated funds.

	<u>2017</u>	<u>2016</u>
Operating Deficit Unrestricted, beginning of year	\$ (518,429)	\$ (216,351)
School Board Surplus (Deficit), on an expense basis after adjustment	<u>61,507</u>	<u>(49,444)</u>
	(456,922)	(265,795)
Operating Surplus – Designated to Defined Benefit Pension Plan	(32,300)	(198,600)
Operating Surplus – Designated to School Funds	<u>(340,921)</u>	<u>(54,034)</u>
Operating (Deficit) – Unrestricted, end of year	<u>(830,143)</u>	<u>(518,429)</u>
Defined Pension Plan – Accrued Benefit Asset, beginning of year	1,384,000	1,185,400
Defined Pension Plan – Accrued Benefit Asset, net surplus for year	<u>32,300</u>	<u>198,600</u>
Defined Pension Plan – Accrued Benefit Asset, end of year	<u>1,416,300</u>	<u>1,384,000</u>
School Funds – Restricted, beginning of year	1,322,319	1,268,285
School Funds – Restricted, net surplus for year	<u>340,921</u>	<u>54,034</u>
School Funds – Restricted, end of year	<u>1,663,240</u>	<u>1,322,319</u>
Accumulated Surplus, end of year	<u>\$ 2,249,397</u>	<u>\$ 2,187,890</u>

4. School Generated Funds

These financial statements include funds arising from certain school and student activities that are controlled and administered by each school, for which the Board is accountable. Revenue from school funds is recognized as the funds are received. School funded activities expenses are recorded as the funds are expended. School Generated Funds include the revenues and expenditures and fund balances of various organizations that exist at the school level under the jurisdiction of the School Board.

Changes in cash held by schools are as follows:

Changes in surplus are as follows:	<u>2017</u>	<u>2016</u>
Balance, beginning of year	\$ 1,322,319	\$ 1,268,285
Additions to school generated funds	2,319,507	2,494,917
School funded activities expenses	(2,217,688)	(2,440,883)
School funds – restricted programs (deferred revenue)	<u>239,102</u>	<u>-</u>
Net school generated funds for year	<u>340,921</u>	<u>54,034</u>
Balance, end of year	<u>\$ 1,663,240</u>	<u>\$ 1,322,319</u>

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

5. Defined Benefit Pension Plans

Details on the defined benefit plans were provided by Morneau Shepell on April 5, 2017 and have been determined by them in accordance with PS 3250 for the Tri-County Regional School Board C.U.P.E. Staff Pension Plan (the "CUPE Plan") and the Tri-County Regional School Board Support Staff Pension Plan (the "Support Staff Plan"). Results are presented for the fiscal year ending March 31, 2016 based on the information received dated April 5, 2017.

For both plans, employee contributions equal 5% of their salary, and the School Board contributes the balance to fund the plan.

C.U.P.E defined benefit pension plan

The CUPE pension plan was last valued on December 31, 2013. The next funding valuation of the plan is required to be completed for December 31, 2016. This report was not available as of the date of the audit report. The accrued benefit asset was adjusted to March 31, 2017 by including employer contributions made between January and March of 2017. The reconciliation of the accrued benefit asset shows a funded status of \$605,400 as of March 31, 2017. Plan assets are recorded at market value. The Board uses the Projected Unit Credit method of actuarial costs, which is prorated on service.

Major assumptions regarding the CUPE pension plan are as follows:

Actuarial cost method	Projected Unit Credit prorated on service
Discount rate per annum for the fiscal 2017 pension expense	5.00%
Discount rate per annum for the end of fiscal 2017 disclosure calculation	5.00%
Expected return on plan assets	5.00%
Annual salary increases	2.75%
Interest credited on employee contributions	5.00%
Retirement age	65 Years (or in one year, if later)
Administrative expenses	Implicitly recognized in the discount rate

Support Staff defined benefit pension plan

The Support Staff pension plan was last valued on December 31, 2013. The next funding valuation of the plan is required to be completed for December 31, 2016. This report was not available as of the date of the audit report. The accrued benefit asset was adjusted to March 31, 2017 by including employer contributions made between January and March of 2017. The reconciliation of the accrued benefit asset shows a funded status of \$811,100 as of March 31, 2017. Plan assets are recorded at market value. The Board uses the Projected Unit Credit method of actuarial costs, which is prorated on service.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

5. Defined Benefit Pension Plans (continued)

Major assumptions regarding the Support Staff pension plan are as follows:

Actuarial cost method	Projected Unit Credit Prorated on Service
Discount rate per annum for the fiscal 2017 pension expense	5.00%
Discount rate per annum for the end of fiscal 2017 disclosure calculation	5.00%
Expected return on plan assets	5.00%
Annual salary increases	2.75%
Interest credited on employee contributions	5.00%
Retirement age	60 Years (or in one year, if later)
Administrative expenses	Implicitly recognized in the discount rate

The following table shows the plan's pension expense for the 2017 fiscal year, the expected benefit asset as at March 31, 2017 and a reconciliation of the accrued benefit asset as at March 31, 2017.

Pension Expense:	<u>CUPE</u>	<u>Support Staff</u>	<u>Total</u>
Pension Expenditure/Expense:			
Current service cost (net of employee contributions)	\$ 409,300	\$ 335,700	\$ 745,000
Amortization of actuarial (gains) losses	11,000	(2,800)	8,200
Pension Interest Expenditure/Expense:			
Interest cost on the Accrued Benefit Obligation	371,700	272,900	644,600
Expected return on Plan Assets	<u>(389,900)</u>	<u>(308,900)</u>	<u>(698,800)</u>
Total 2017 pension expense	<u>\$ 402,100</u>	<u>\$ 296,900</u>	<u>\$ 699,000</u>

Development of Accrued Benefit Asset as at March 31, 2017

	<u>CUPE</u>	<u>Support Staff</u>	<u>Total</u>
Accrued Benefit Asset as at March 31, 2016	\$ 617,100	\$ 766,900	\$ 1,384,000
Fiscal 2017 expense	(402,100)	(296,900)	(699,000)
Fiscal 2017 School Board Contributions	<u>390,200</u>	<u>341,100</u>	<u>731,300</u>
Accrued Benefit Asset as at March 31, 2017	<u>\$ 605,200</u>	<u>\$ 811,000</u>	<u>\$ 1,416,300</u>

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

5. Defined Benefit Pension Plans (continued)

Reconciliation of the Accrued Benefit Asset as at March 31, 2017

	<u>CUPE</u>	<u>Support Staff</u>	<u>Total</u>
Assets	\$ 8,800,300	\$ 7,096,600	\$ 15,896,900
Accrued Benefit Obligation	<u>(7,933,400)</u>	<u>(5,933,700)</u>	<u>(13,867,100)</u>
Funded status as at March 31, 2016	866,900	1,162,900	2,029,800
Unamortized actuarial losses (gains)	(362,400)	(433,000)	(795,400)
Employer Contributions January to March 2017	<u>100,700</u>	<u>81,200</u>	<u>181,900</u>
Accrued Benefit Asset as at March 31, 2017	<u>\$ 605,200</u>	<u>\$ 811,100</u>	<u>\$ 1,416,300</u>

The accrued benefit asset of \$1,416,300 reflected in the financial statements for the year ended March 31, 2017 is based on estimates received from Morneau Shepell on April 5, 2017 and has not been adjusted to reflect the final estimated value.

Other pension plans

The School Board's teaching staff is covered by a pension plan established by the Province of Nova Scotia pursuant to the Teachers' Pension Act. Employer contributions for these employees are provided directly by the Province of Nova Scotia. The pension costs and obligations related to these plans are the direct responsibility of the Province.

Accordingly, no costs or liabilities related to this plan are included in the Board's financial statements. Some non-teaching employees are covered by a multi-employer pension plan by the Nova Scotia School Board Association.

6. Trust Funds under Administration

Trust fund assets administered by the School Board are identified in Schedule D. The Trust funds represent capital contributed in trust as well as income thereon. Such income is used to provide scholarships for eligible students or expenditures for specifically, designated purposes.

7. Contractual Obligations

Contractual obligations over \$100,000 in total in future years are as follows:

	Rental Leases
2018	\$ 210,852
2019	\$ 210,852
2020	\$ 210,852
2021	\$ 210,852
2022	\$ 158,139
Total	<u>\$ 1,001,547</u>

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

8. Legal

Environmental and Legal Matters

There are potential costs with respect to environmental issues at a previous school site. The school board is currently involved in a lawsuit with the current owner of the property. However, the full impact is not determinable at this time and any costs cannot be reasonably determined.

There is one outstanding claim against the Board. The outcome of this claim is not determinable and therefore no amount has been recorded in the accounts of the Board. Any settlement resulting from arbitration or resolution of this claim will be treated as a charge to operations in the period any settlement occurs.

9. Commitments and Contingencies

I. Service Awards - Teachers

For all service on or before July 31, 2000, under the terms of agreements with local units of the Nova Scotia Teachers' Union, the Board is required to pay a service award to each teacher who accumulates a minimum of fifteen years' service with the Board. The amounts of the awards are as follows:

Shelburne District	- \$90 per year of service (maximum 35 years)
Yarmouth District	- 0.75 of 1% of annual salary (maximum TC6) per year of service (maximum 30 years)
Digby District	- \$80 per year of service (maximum 30 years)
Clare-Argyle District	- 0.6 of 1% of annual salary per year of service (maximum 35 years)

For all service commencing on or after August 1, 2000 under the terms of agreement with the NSTU and the Province of Nova Scotia, the Board is required to pay a service award to each teacher who accumulates a minimum of fifteen years' service with the Board. The amount of the award is as follows: .75 of 1% for each year of service with the Board multiplied by the annual salary rate on the last day of employment with the Board.

For all service commencing on or after August 1, 2002 under the terms of agreement with the NSTU and Province of Nova Scotia the Board is required to pay a service award to each teacher who accumulates a minimum of fifteen years' service with the Board. The amount of the award is as follows: 1% of each year of service with the Board multiplied by the annual salary rate on the last day of employment with the Board.

The Province of Nova Scotia assumed responsibility for the payment of Service Awards for teachers effective April 1, 2002. The Board has recorded a service award and interest expense for the service awards for teachers, as provided by the Province of Nova Scotia.

The valuations and extrapolations reflect the benefit provisions of the retirement allowance programs as of the measurement date with the possible exception that the actuary was directed by the Province of Nova Scotia to reflect the freeze of service accrual under the retirement allowance programs as at April 1, 2015. The actuarial valuations noted the collective agreements that incorporate the service freeze under the retirement allowance programs have not been ratified as of the date of their report. Based on correspondence with the Province of Nova Scotia, it was the actuaries understanding that it was the Government's assertion that the changes to freeze service under the retirement allowance programs as at April 1, 2015 are virtually definitive based on the steps it has put in place. As per provincial direction, a curtailment of the retirement allowance programs was reflected as at April 1, 2015 as provided in the actuary calculation and disclosures for Fiscal 2016. Should this not be the case, the calculation and disclosures will need to be revised along with those provided for Fiscal 2016.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

Section 3250 requires that all unamortized gains and losses be recognized on plan curtailment. Actuarial gains and losses that are revealed after the plan curtailment are to be amortized over the expected average remaining service life ("EARSL") of active employees.

Eckler Ltd. provided the Province of Nova Scotia with post-retirement benefit disclosures as at March 31, 2017 under section 3250 of the CPA Canada Public Sector Accounting Handbook.

All assumptions used in the Retiring Allowance valuation have been chosen by the Province of Nova Scotia as documented in their letter of May 10, 2017:

Discount Rate on Liabilities:	<ul style="list-style-type: none"> 3.71% per annum for fiscal 2015/16 expense determination, March 31, 2016 benefit obligation 3.59% per annum for fiscal 2016/17 expense determination, March 31, 2017 benefit obligation 																								
Retirement Age:	March 31, 2016 benefit obligation and estimated 2016/17 expense determination: 50% at Rule of 85, remainder at earlier of 35 years of credited service, age 62 with 10 years of credited service, and age 65 with 2 years of credited service																								
Mortality:	<ul style="list-style-type: none"> No pre-retirement mortality assumed 																								
Withdrawal Prior to Retirement:	<ul style="list-style-type: none"> No termination prior to retirement assumed 																								
Salary Growth Rate:	<ul style="list-style-type: none"> 2.25% per annum, plus promotional scale for fiscal 2014/15 expense determination. March 31, 2015 benefit obligation and fiscal 2015/16 expense determination 0% at April 1, 2015, 0% at April 1, 2016, 1% at April 1, 2017, 1.5% at April 1, 2018, 0.5% at March 31, 2019, 2% per annum beginning April 1, 2019 plus revised promotional scale for March 31, 2016 benefit obligation and estimated fiscal 2016/17 and 2017/18 expense determination <table border="1"> <thead> <tr> <th>Age Group</th> <th>Annual Increase 2015/16</th> <th>Annual increase 2016/17</th> </tr> </thead> <tbody> <tr> <td>< 30</td> <td>2.75%</td> <td>3.25%</td> </tr> <tr> <td>30 – 34</td> <td>2.25%</td> <td>2.75%</td> </tr> <tr> <td>35 – 39</td> <td>1.75%</td> <td>2.25%</td> </tr> <tr> <td>40 – 44</td> <td>1.25%</td> <td>1.75%</td> </tr> <tr> <td>45 – 49</td> <td>0.75%</td> <td>1.25%</td> </tr> <tr> <td>50 – 59</td> <td>0.25%</td> <td>0.75%</td> </tr> <tr> <td>60 +</td> <td>0%</td> <td>0%</td> </tr> </tbody> </table>	Age Group	Annual Increase 2015/16	Annual increase 2016/17	< 30	2.75%	3.25%	30 – 34	2.25%	2.75%	35 – 39	1.75%	2.25%	40 – 44	1.25%	1.75%	45 – 49	0.75%	1.25%	50 – 59	0.25%	0.75%	60 +	0%	0%
Age Group	Annual Increase 2015/16	Annual increase 2016/17																							
< 30	2.75%	3.25%																							
30 – 34	2.25%	2.75%																							
35 – 39	1.75%	2.25%																							
40 – 44	1.25%	1.75%																							
45 – 49	0.75%	1.25%																							
50 – 59	0.25%	0.75%																							
60 +	0%	0%																							

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

I. Service Awards – Teachers (continued)

Continuity of Service Award Allowance Obligation - Teachers	<u>2017</u>	<u>2016</u>
Opening benefit obligation, beginning of the year	\$ 4,568,597	\$ 4,204,465
Current service cost	-	103,300
Other (past service, transfers, etc.)	-	183,800
Impact of curtailment	-	183,400
Interest on obligation	159,151	167,438
Less: benefits paid	(386,620)	(166,906)
Actuarial losses (gains)	<u>319,300</u>	<u>(106,900)</u>
Closing benefit obligation, end of year	4,660,428	4,568,597
Pension assets, at market related values	-	-
Funded status – deficiency	<u>(4,660,428)</u>	<u>(4,568,597)</u>
Unamortized actuarial losses (gains)	<u>219,526</u>	<u>(106,900)</u>
Accrued benefit liability - Teachers	<u>\$ (4,440,902)</u>	<u>\$ (4,675,497)</u>

II. Service Awards – Non-Teachers

For non-teachers, retiring allowance benefits descriptions and copies of the relevant parts of the collective agreements and letters of understanding for the different boards and union/non-union groups were provided by the Province of Nova Scotia for Nova Scotia School Boards.

The calculations have been carried out based on the data provided by the Province of Nova Scotia in connection with both the Sick Leave and the Retiring Allowance valuations. This information was supplemented by data supplied by the individual boards. The data included the period of continuous service with the Province, the date of birth, annual salary and contractual hours of work and some detail regarding frozen awards.

The valuations and extrapolations reflect the benefit provisions of the retirement allowance programs as of the measurement date with the possible exception that the actuary was directed by the Province of Nova Scotia to reflect the freeze of service accrual under the retirement allowance programs as at April 1, 2015. The actuarial valuations noted the collective agreements that incorporate the service freeze under the retirement allowance programs have not been ratified as of the date of their report. Based on correspondence with the Province of Nova Scotia, it was the actuaries understanding that it was the Government's assertion that the changes to freeze service under the retirement allowance programs as at April 1, 2015 are virtually definitive based on the steps it has put in place. As per provincial direction, a curtailment of the retirement allowance programs was reflected as at April 1, 2015 as provided in the actuary calculation and disclosures for Fiscal 2016. Should this not be the case, the calculation and disclosures will need to be revised along with those provided for Fiscal 2016.

Section 3250 requires that all unamortized gains and losses be recognized on plan curtailment. Actuarial gains and losses that are revealed after the plan curtailment are to be amortized over the expected average remaining service life ("EARSL") of active employees.

All assumptions used in the Retiring Allowance valuation have been chosen by the Province as documented in their letter of May 10, 2017:

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

Valuation Date	March 31, 2015
Annual Discount Rate	3.59% per annum
Annual Salary Increases (includes 0.5% merit and 0.5% productivity)	1.0% at April 1, 2015 1.0% at April 1, 2016 2.0% at April 1, 2017 2.5% at April 1, 2018 3.5% at April 1, 2019 3.0% per annum from April 1, 2020 onwards
Termination	Nil
Mortality	Nil
Retirement Age	10% at age 59 20% at age 60 10% at each age 61-64 50% at each age 65-69 100% at age 70 <u>However:</u> 20% each year on or after earliest unreduced retirement date if it is greater, and 40% at 35 years of service Earliest unreduced date is the earlier of age 60 with 2 years of service or age 50 with 80 points (55 with 85 points if hired on or after April 6, 2010)

Continuity of Service Award Allowance Obligation – Non-Teachers	<u>2017</u>	<u>2016</u>
Opening benefit obligation, beginning of the year	\$ 1,021,626	\$ 739,807
Current service cost	-	-
Interest on obligation	35,422	31,060
Impact of curtailment	-	96,222
Other (past service, transfers, etc.)	-	8,453
Less: benefits paid	(84,840)	(14,537)
Actuarial losses	<u>47,006</u>	<u>160,621</u>
Closing benefit obligation, end of year	1,019,214	1,021,626
Pension assets, at market related values	-	-
Funded status – deficiency	<u>(1,019,214)</u>	<u>(1,021,626)</u>
Unamortized actuarial losses	<u>187,549</u>	<u>160,621</u>
Accrued benefit liability – Non-Teachers	<u>\$ (831,665)</u>	<u>\$ (861,005)</u>

Summary of Service Award Obligation	<u>2017</u>	<u>2016</u>
Service Awards - Teachers	\$ 4,440,902	\$ 4,675,497
Service Awards - Non-Teachers	<u>831,665</u>	<u>861,005</u>
Total Service Award Obligations – Teachers and Non-Teachers	<u>\$ 5,272,567</u>	<u>\$ 5,536,502</u>

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

The Board has recognized in these financial statements the liability associated with service awards earned by staff. The Board has recorded a corresponding receivable from the Province of Nova Scotia, which has assumed responsibility for the liability up to March 31, 2017.

III. Collective agreements

The provincial collective agreement with the Nova Scotia Teachers Union expires on July 31, 2019.

The local collective agreement with the Nova Scotia Teachers Union expires on July 31, 2019.

The collective agreement with SEIU expired on March 31, 2015.

The collective agreement with the Nova Scotia Government Employees Union expired on March 31, 2015.

The collective agreement with CUPE expired March 31, 2015.

IV. Sick Leave - Teachers

The Board provides benefits for sick leave for teaching staff under the following conditions:

- (a) Full time teachers are entitled to twenty (20) days sick leave in each school year. Teachers who are not full time will receive a pro-rated amount of days.
- (b) Teachers accumulate sick leave to a total of one hundred and ninety five (195) days. The maximum number of sick days to be claimed is two hundred and thirty five (235) days.
- (c) Accumulated sick leave cannot be used until the current year's sick leave (20 days per school year) has been expended.
- (d) Accumulated sick leave benefits are not paid out on termination, retirement or resignation.

The Province of Nova Scotia provided an actuarial valuation of the Board's obligations for the accumulated sick leave for accounting purposes. Key actuarial assumptions used in the valuation were based on the Board's best estimates. Those assumptions involve forecasts of expected future inflation rates, wage and salary increases, cost of long-term debt, and employee turnover and mortality.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

Actuarial Assumptions

Discount Rate on Liabilities:	<ul style="list-style-type: none"> • 3.71% per annum for fiscal 2015/16 expense determination, March 31, 2016 benefit obligation • 3.59% per annum for fiscal 2016/17 expense determination, March 31, 2017 benefit obligation 	
Retirement Age:	<ul style="list-style-type: none"> • March 31, 2016 benefit obligation, fiscal 2016/17 expense determination, March 31, 2017 benefit obligation: 50% at Rule of 85, remainder at earlier of 35 years of credited service, age 62 with 10 years of credited service, and age 65 with 2 years of credited service 	
Mortality:	<ul style="list-style-type: none"> • 100% of CPM-2014 Public with future mortality improvements according to scale CPM-B 	
Withdrawal Prior to Retirement:	<ul style="list-style-type: none"> • 5% per annum in first 2 years of employment 	
Salary Growth Rate:	<ul style="list-style-type: none"> • 2.25% per annum, plus promotional scale for fiscal 2014/15 expense determination. March 31, 2015 benefit obligation and fiscal 2015/16 expense determination • 0% at April 1, 2015, 0% at April 1, 2016, 1% at April 1, 2017, 1.5 % at April 1, 2018, 0.5% at March 31, 2019, 2% per annum beginning April 1, 2019 plus revised promotional scale for March 31, 2016 benefit obligation, fiscal 2016/17 expense determination, March 31, 2017 benefit obligation and estimated fiscal 2017/18 expenses determination • Promotional Scale 	
Age Group	Annual Increase 2015/16	Annual increase 2016/17
< 30	2.75%	3.25%
30 – 34	2.25%	2.75%
35 – 39	1.75%	2.25%
40 – 44	1.25%	1.75%
45 – 49	0.75%	1.25%
50 – 59	0.25%	0.75%
60 +	0%	0%
Current Year Sick Leave Utilization:	<ul style="list-style-type: none"> • Each year, full time employees are expected to use sick time accrued during the school year as follows: <ul style="list-style-type: none"> - 7.6 days per school year for males - 8.8 days per school year for females • The expected net sick leave accrual for a full time employee is 20 days less the expected current year sick leave used (i.e. 12.4 days for males and 11.2 days for females) • Current year utilization assumption developed from analysis of the sick leave usage of the Nova Scotia Teachers during fiscal years 2011-12, 2012-13 and 2013-14 	

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

Sick Leave Bank Utilization:	<ul style="list-style-type: none"> The probability that an employee uses a portion of their accumulated sick leave bank during a year and the average number of sick leave bank days used during a year for those who use their sick leave is as follows: 		
	Age Group	Probability of Usage	Sick Bank Days Used
	Males under 30	6.3%	9.7 days
	Males 30 – 39	6.2%	12.7 days
	Males 40 – 49	7.5%	20.8 days
	Males 50 – 59	13.1%	39.1 days
	Males 60 & over	21.7%	25.1 days
	Females under 30	15.4%	10.8 days
	Females 30 – 39	14.9%	14.6 days
	Females 40 – 49	11.2%	18.6 days
	Females 50 – 59	14.5%	28.0 days
Females 60 & over	17.2%	28.1 days	
<ul style="list-style-type: none"> Sick leave bank utilization assumption developed from analysis of the sick leave usage of the Nova Scotia Teachers during fiscal years 2011-12, 2012-13, and 2013-14 			

Current sick leave utilization and sick leave bank utilization was developed from an analysis of the sick leave usage of Nova Scotia teachers over the four school years prior to July 31, 2011. Sick leave usage data was provided by the Department of Education.

Continuity of Accumulated Sick Leave Obligation - Teachers	<u>2017</u>	<u>2016</u>
Opening Benefit Obligation, beginning of the year	\$ 6,564,204	\$ 6,454,000
Current Service Cost	274,200	269,600
Interest on Obligation	235,393	244,804
Actuarial (gains) losses	65,100	14,800
Less: Sick leave taken	<u>(419,000)</u>	<u>(419,000)</u>
Closing Benefit Obligation, end of year	6,719,897	6,564,204
Pension Assets, at market related values		
Funded Status – surplus (deficiency)	(6,719,897)	(6,564,204)
Unamortized actuarial (gains) losses	<u>(1,365,620)</u>	<u>(1,538,800)</u>
Accrued Benefit Asset (liability)	<u>\$ (8,085,517)</u>	<u>\$ (8,103,004)</u>

The Board has recognized in these financial statements, the liability associated with accumulated sick leave earned by teaching staff. The Board has recorded a corresponding receivable from the Province of Nova Scotia which has assumed responsibility for the liability up to March 31, 2017.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

V. Sick Leave – Non-Teachers

Morneau-Shepell provided to the Province of Nova Scotia on January 20, 2017, the requested financial disclosure figures related to the Sick Leave Benefit to Non-Teaching employees of all School Boards in Nova Scotia for the fiscal year ended March 31, 2017. The accounting results are based on the understanding of the methods prescribed under Section PS 3255 of the CICA Public Sector Accounting Handbook which applies to sick leave and severance benefits.

Sick Leave historical data for the fiscal years 2012 to 2016 was also provided by the Province. This data was then used to develop an assumption for excess usage (i.e. hours of sick leave used in a given year in excess of the sick leave accrued that year) by age group which was then used in the calculation of the Accrued Benefit Obligation (“ABO”) and annual current service cost.

The data included the period of continuous service with the Province, the date of birth, annual salary and contractual hours of work.

Valuation Date:	March 31, 2015					
Annual Discount Rate:	3.59% per annum					
Annual Salary Increases (includes 0.5% merit)	1.0% at April 1, 2015 1.0% at April 1, 2016 2.0% at April 1, 2017 2.5% at April 1, 2018 3.5% at April 1, 2019 3.0% per annum from April 1, 2020 onwards					
Sample Net Excess Utilization Rate of Sick Leave:	Age	Hours	Age	Hours	Age	Hours
	20	3.9	40	7.8	60	28.2
	25	4.8	45	8.7	65	36.9
	30	5.8	50	11.0	70	45.5
	35	6.8	55	19.6		
Termination:						Nil
Mortality Pre-Retirement:						Nil
Retirement Age:	10% at age 59 20% at age 60 10% at each age 61-64 50% at each age 65-69 100% at age 70 <u>However:</u> 20% each year on or after earliest unreduced retirement date if it is greater, and 40% at 35 years of service Earliest unreduced date is the earlier of age 60 with 2 years of service or age 50 with 80 points (55 with 85 points if hired on or after April 4, 2012)					

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

9. Commitments and Contingencies (continued)

Continuity of Accumulated Sick Leave Obligation – Non-Teachers	<u>2017</u>	<u>2016</u>
Opening Benefit Obligation, beginning of the year	\$ 735,754	\$ 747,855
Current Service Cost	88,746	102,848
Interest on Obligation	26,043	28,168
Less: Sick leave taken	(118,754)	(108,675)
Actuarial losses (gains)	<u>37,095</u>	<u>(34,442)</u>
Closing Benefit Obligation, end of year	768,884	735,754
 Pension Assets, at market related values		
Funded Status – surplus (deficiency)	(768,884)	(735,754)
Unamortized actuarial losses (gains)	<u>17,282</u>	<u>(21,454)</u>
Accrued Benefit Asset (liability)	<u>\$ (751,602)</u>	<u>\$ (757,208)</u>

Summary of Accumulated Sick Leave Obligation	<u>2017</u>	<u>2016</u>
Accumulated Sick Leave Obligation - Teachers	\$ 8,085,517	\$ 8,103,004
Accumulated Sick Leave Obligation - Non-Teachers	<u>751,602</u>	<u>757,208</u>
Total Accumulated Sick Leave Obligation	<u>\$ 8,837,119</u>	<u>\$ 8,860,212</u>

The Board has recognized in the financial statements the liability associated with sick leave earned by staff. The Board has recorded a corresponding receivable from the Province of Nova Scotia which has assumed responsibility for the liability up to March 31, 2017.

10. Deferred Revenue

Deferred revenue as of March 31:	<u>2017</u>	<u>2016</u>
Teachers PD Fund	\$ 149,869	\$ 65,943
International Student Program	550,442	338,100
School Generated Funds (Note 4)	239,102	-
Programs – Province of Nova Scotia	<u>1,565,896</u>	<u>932,149</u>
	<u>\$ 2,505,309</u>	<u>\$ 1,336,192</u>

11. Bank Indebtedness

The Board had not utilized the available operating line of credit of \$646,000 as of March 31, 2017, with the Canadian Imperial Bank of Commerce.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

12. Financial instrument risk management

Credit risk

Credit risk is the risk of financial loss to the School Board if a debtor fails to make payments when due. The School Board is exposed to this risk relating to its receivables.

Receivables are ultimately due from the government. Credit risk is mitigated by management review of aging and collection of receivables and billings. The School Board recognizes a specific allowance for doubtful accounts when management considers the expected amounts to be recovered is lower than the actual receivable.

The School Board measures its exposure to credit risk based on how long the amounts have been outstanding. An impairment allowance is set up based on the authority's historical experience regarding collections.

The School Board mitigates credit risk by ensuring that grants are entered into by way of a contract and by continuous monitoring of outstanding balances to ensure collection is timely. Management closely evaluates the collectability of its receivables and maintains provisions for potential credit losses, which are assessed on a regular basis.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: interest rate risk, currency risk and equity risk. The School Board is not exposed to significant currency or equity risk as it does not transact materially in foreign currency or hold equity financial instruments.

Interest rate risk

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates.

The School Board is exposed to this risk through its variable interest bearing bank overdraft. However, management does not feel that this represents a material risk to the School Board as fluctuations in market interest rates would not materially impact future cash flows and operations relating to the bank overdraft.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

Liquidity risk

Liquidity risk is the risk that the school board will not be able to meet all cash outflow obligations as they come due. The school board mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining a bank overdraft credit facility if unexpected cash outflows arise.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

All accounts payable and accrued liabilities are due within a one year period with the exception of post-employment benefits and compensated absences.

Tri-County Regional School Board

Notes to the Financial Statements

March 31, 2017

13. Reclassification

Certain of the 2016 comparative figures have been reclassified to conform to the financial statement's presentation adopted for 2017.

Tri-County Regional School Board

Schedule A - Supplementary Details of Revenues

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Province of Nova Scotia			
Operating	\$ 39,957,140	\$ 39,957,109	\$ 40,568,769
Restricted	12,913,136	12,186,598	11,231,730
Capital	370,500	338,157	933,263
Other	3,271,769	4,472,021	4,136,159
	<u>\$ 56,512,545</u>	<u>\$ 56,953,885</u>	<u>\$ 56,869,921</u>
Government of Canada			
First Nations	\$ 320,000	\$ 313,515	\$ 311,457
Other	-	19,146	83,620
	<u>\$ 320,000</u>	<u>\$ 332,661</u>	<u>\$ 395,077</u>
Municipal Contributions - Mandatory	<u>\$ 11,319,100</u>	<u>\$ 11,319,128</u>	<u>\$ 11,074,993</u>
School Generated Funds (Note 2)	<u>\$ 2,500,000</u>	<u>\$ 2,319,507</u>	<u>\$ 2,494,917</u>
Board Operations			
Board Generated Revenue - Other Revenue	\$ 2,812,289	\$ 2,513,190	\$ 2,425,070
Interest/Investment	15,000	18,372	14,165
Sale of Assets	8,000	-	10,158
	<u>\$ 2,835,289</u>	<u>\$ 2,531,562</u>	<u>\$ 2,449,393</u>
Total Revenue	<u>\$ 73,486,934</u>	<u>\$ 73,456,743</u>	<u>\$ 73,284,301</u>

Tri-County Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
<u>Board Governance</u>			
Salaries	\$ 159,686	\$ 162,960	\$ 155,613
Benefits	9,160	7,374	7,047
Travel	21,800	29,098	23,996
Contracted Services	-	39,641	-
Supplies/Materials/Telecommunications	17,400	19,660	17,379
Professional Development	34,200	(66,234)	34,074
Board Elections	-	43,975	-
NSSBA Dues	44,625	44,625	44,625
Total Board Governance	\$ 286,871	\$ 281,099	\$ 282,734
<u>Office of the Superintendent</u>			
Salaries	\$ 230,601	\$ 209,970	\$ 218,368
Benefits	23,071	20,238	19,039
Travel	8,700	7,300	9,976
Professional Services - Legal and Audit	97,400	93,418	109,959
Contracted Services	21,000	79,021	24,342
Supplies/Materials/Telecommunications	54,400	61,627	66,365
Professional Development	2,500	1,576	3,689
Insurance	66,250	68,915	64,346
Total Office of the Superintendent	\$ 503,922	\$ 542,065	\$ 516,084
<u>Financial Services</u>			
Salaries	\$ 111,584	\$ 117,879	\$ 111,879
Benefits	22,285	22,584	21,888
Travel	8,000	9,635	10,318
Contracted Services	459,357	465,924	459,099
Supplies/Materials/Telecommunications/Utilities	1,100	1,261	1,053
Professional Development	2,700	2,783	2,419
Total Financial Services	\$ 605,026	\$ 620,066	\$ 606,656
<u>Human Resources Services</u>			
Salaries	\$ 419,652	\$ 442,011	\$ 433,337
Benefits	99,726	108,693	109,961
Travel	20,000	12,066	21,174
Contracted Services	2,500	-	4,076
Supplies/Materials/Telecommunications	13,300	4,601	29,353
Repairs and Maintenance	9,225	10,598	1,052
Amortization	5,260	5,260	7,100
Professional Development	23,000	9,525	3,881
Total Human Resources Services	\$ 592,663	\$ 592,754	\$ 609,934

Tri-County Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
<u>School Services</u>			
School Services Administration			
Salaries	\$ 1,296,455	\$ 1,235,485	\$ 1,267,955
Benefits	103,126	101,018	90,948
Travel	-	1,114	-
Supplies/Materials/Telecommunications	-	145	979
Total School Services Administration	\$ 1,399,581	\$ 1,337,762	\$ 1,359,882
School Costs			
Salaries	\$ 42,682,488	\$ 42,986,113	\$ 41,681,261
Benefits	3,684,767	3,077,594	3,860,359
Travel	12,000	27,486	25,992
Contracted Services	141,800	200,007	174,094
Supplies/Materials/Telecommunications	292,459	492,390	384,670
Interest-Service Awards	-	479,102	471,471
Professional Development	6,000	6,326	6,413
Total School Costs	\$ 46,819,514	\$ 47,269,018	\$ 46,604,260
School Services PD			
Salaries	\$ 113,655	\$ 30,587	\$ 93,498
Benefits	-	2,019	5,885
Supplies/Materials/Telecommunications			309
Professional Development	415,048	346,090	291,765
Total School Services PD	\$ 528,703	\$ 378,696	\$ 391,457
International Students			
Salaries	\$ 246,647	\$ 268,776	\$ 250,365
Benefits	33,839	30,581	29,211
Travel	73,000	59,808	58,620
Contracted Services	799,650	786,607	721,925
Supplies/Materials/Telecommunications	224,300	196,468	195,297
Professional Development	7,000	5,194	3,996
Total International Students	\$ 1,384,436	\$ 1,347,434	\$ 1,259,414
Other			
Salaries	\$ 160,643	\$ 173,087	\$ 167,841
Benefits	20,899	22,009	21,755
Travel	1,075	196	321
Supplies/Materials/Telecommunications	16,800	9,081	8,633
Total Other	\$ 199,417	\$ 204,373	\$ 198,550

Tri-County Regional School Board
Schedule B - Supplementary Details of Expenditures

For the Year Ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Special Education			
Salaries	\$ 1,342,463	\$ 1,220,633	\$ 1,307,086
Benefits	74,926	74,384	75,737
Travel	50,000	47,620	51,532
Supplies/Materials/Telecommunications	19,800	10,643	20,494
Professional Development	9,000	6,366	7,402
Total Special Education	<u>\$ 1,496,189</u>	<u>\$ 1,359,646</u>	<u>\$ 1,462,251</u>
Program Grants			
Salaries	\$ 213,646	\$ 279,181	\$ 318,400
Benefits	-	17,886	20,565
Travel	222,570	202,663	197,692
Contracted Services	-	-	1,121
Supplies/Materials/Telecommunications	1,906,837	1,574,963	1,323,301
Conveyance	19,500	13,731	53,302
Professional Development	85,327	37,352	50,920
Total Program Grants	<u>\$ 2,447,880</u>	<u>\$ 2,125,776</u>	<u>\$ 1,965,301</u>
Total School Services	<u>\$ 54,275,720</u>	<u>\$ 54,022,705</u>	<u>\$ 53,241,115</u>
Operational Services			
Operations Administration			
Salaries	\$ 375,871	\$ 407,988	\$ 389,572
Benefits	89,564	91,868	92,121
Travel	11,000	6,950	8,327
Contracted Services	27,807	32,734	23,894
Vehicle Expenses	2,700	3,158	3,033
Supplies/Materials/Telecommunications	8,100	7,289	7,981
Professional Development	5,750	4,523	3,329
Total Operations Administration	<u>\$ 520,792</u>	<u>\$ 554,510</u>	<u>\$ 528,257</u>

Tri-County Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Property Services			
Salaries	\$ 2,835,007	\$ 2,870,787	\$ 2,892,652
Benefits	701,382	711,130	736,405
Travel	2,000	1,268	3,327
Contracted Services	733,480	752,580	778,112
Repairs/Maintenance	1,227,500	1,461,139	1,855,800
Vehicle Expenses	64,345	69,849	51,047
Supplies/Materials/Telecommunications	261,450	232,725	268,635
Utilities	1,992,408	1,921,731	2,097,580
Professional Development	3,500	9,316	512
Insurance	173,000	187,575	172,475
Amortization	66,952	87,412	42,562
Total Property Services	\$ 8,061,024	\$ 8,305,512	\$ 8,899,107
Student Transportation			
Salaries	\$ 2,737,772	\$ 2,794,826	\$ 2,821,659
Benefits	684,638	681,796	703,858
Travel	18,000	19,363	24,143
Contracted Services	58,954	53,656	55,998
Repairs/Maintenance	35,500	66,931	53,350
Vehicle Expenses	1,194,000	1,283,668	1,217,046
Supplies/Materials/Telecommunications	55,300	63,292	43,155
Conveyance	32,000	29,415	30,612
Utilities	29,750	33,622	32,750
Professional Development	13,250	19,948	11,542
Insurance	70,975	70,975	76,179
Amortization	11,592	11,830	11,333
Total Student Transportation	\$ 4,941,731	\$ 5,129,322	\$ 5,081,625
Technology Services			
Salaries	\$ 421,099	\$ 460,388	\$ 425,277
Benefits	104,897	106,325	100,926
Travel	32,000	28,750	32,380
Contracted Services	253,510	259,913	11,884
Vehicle Expenses	1,500	1,926	265,287
Supplies/Materials/Telecommunications	384,471	268,021	290,478
Professional Development	1,000	2,169	29
Amortization	708	2,023	1,089
Total Technology Services	\$ 1,199,185	\$ 1,129,515	\$ 1,127,350
Total Operational Services	\$ 14,722,732	\$ 15,118,859	\$ 15,636,339
School Based Funds			
School Based Funds	\$ 2,500,000	\$ 2,217,688	\$ 2,440,883
Total School Based Funds	\$ 2,500,000	\$ 2,217,688	\$ 2,440,883
Total Expenditures	\$ 73,486,934	\$ 73,395,236	\$ 73,333,745

Tri-County Regional School Board
Schedule C - Supplementary Details of Tangible Capital Assets
For the year ended March 31, 2017

	Land, Buildings and Improvements	Major Equipment	Computer Hardware	Vehicles	2017 Total	2016 Total
<u>Cost of Tangible Assets</u>						
Opening Costs	\$ -	\$ -	\$ -	\$ 628,269	\$ 628,269	\$ 467,827
Additions	-	-	-	57,418	57,418	160,442
Dispositions	-	-	-	(319,605)	(319,605)	-
Closing Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 366,082</u>	<u>\$ 366,082</u>	<u>\$ 628,269</u>
<u>Accumulated Amortization</u>						
Opening Balance	\$ -	\$ -	\$ -	\$ 386,807	\$ 324,723	\$ 324,723
Amortization Expense	-	-	-	88,163	88,163	62,084
Amortization Adjustment on disposition	-	-	-	(301,242)	(301,242)	-
Closing Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 173,728</u>	<u>\$ 173,728</u>	<u>\$ 386,807</u>
Net Book Value (NBV)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 192,354</u>	<u>\$ 192,354</u>	<u>\$ 241,462</u>
<u>Net Book Value (NBV):</u>						
Opening Balance	\$ -	\$ -	\$ -	\$ 241,462	\$ 241,462	\$ 143,104
Closing Balance	-	-	-	192,354	192,354	241,462
Increase in NBV	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (49,108)</u>	<u>\$ (49,108)</u>	<u>\$ 98,358</u>

Tri-County Regional School Board
Schedule D - Trust Funds Balance Sheet

As at March 31

2017

2016

Assets

Cash and Cash Equivalents


\$ 719,753 \$ 660,125

Equity

Augusta Nickerson	\$ 16,480	\$ 16,325
Elsie Hemeon Fund	671	664
F. Dakin and P. Dakin Dickson	45,420	45,988
Dr. Charles and Mary Webster	99,636	87,894
Reserve for Scholarships		
Tri-County Regional School Board Memorial	2,122	2,598
Samuel Margolian Trust - Yarmouth High	5,047	5,049
Samuel Margolian Trust - St. Ambrose	5,046	5,049
Churchill Trust	984	975
Loraleis Trust	1,652	1,636
Blackader - Kirk Trust	18	315
Olson Trust	3,216	3,234
Andrew Maxwell	1,845	2,027
Estate of Marjorie E. Jones	20	20
Digby Community Theatre Fund	336	333
Atlantic Philanthropy	9	9
Shelburne High - New School	54,819	54,304
Faith Guay	589	1,583
Barrington High - Enhancements - New School	39,270	38,911
Nicol Balcom	21,193	21,405
Emily Allen	87,934	92,079
Krista Harris	2,986	3,952
Forest Ridge	54,413	43,443
Meadowfields	12,427	23,294
Salida Capital Corporation	12,695	17,540
K. Daley Memorial	3,837	3,801
C. Stanley Memorial	19,567	20,374
F. Walker Memorial	7,819	8,241
J. Roache Memorial	15,397	11,672
S. deMolitor Memorial	1,654	3,628
David and Clytie Dexter	99,124	98,938
David and Clytie Dexter-BMHS Enhancements	4,480	4,445
Dr John Sutherland Medical Scholarship	44,444	40,399
George A Cox Scholarship	19,131	
Nellie & Grant Dauphinee Bursary	20,022	
Harley Cox & Sons Award	5,005	
Lynn Ward Memorial Bursary	10,445	
	<u>\$ 719,753</u>	<u>\$ 660,125</u>

On Behalf of the Board


 Chairperson


 Board Member

Tri-County Regional School Board
Schedule E - Supplementary Details of Trust Funds

For the year ended March 31, 2017

	Balance Beginning of Year	<u>Additions</u>	<u>Interest</u>	<u>Disbursements</u>	Balance End of Year
Augusta Nickerson	\$ 16,325		\$ 155		\$ 16,480
Elsie Hemeon	664		7		671
F. Dakin/P. Dakin Dickson	45,988		432	(1,000)	45,420
Dr. Charles/Mary Webster	87,894	12,067	325	(650)	99,636
Tri-County Regional School Board Memorial	2,598		24	(500)	2,122
S. Margolian Trust - Yarmouth High	5,049		48	(50)	5,047
S. Margolian Trust - St. Ambrose	5,049		47	(50)	5,046
Churchill Trust	975		9		984
Loraleis Trust	1,636		16		1,652
Blackader - Kirk Trust	315	300	3	(600)	18
Olson Trust	3,234	200	32	(250)	3,216
Andrew Maxwell	2,027		18	(200)	1,845
Estate of Marjorie E. Jones	20				20
Digby Community Theatre Fund	333		3		336
Atlantic Philanthropy	9				9
Shelburne High - New School	54,304		515		54,819
Faith Guay	1,583		6	(1,000)	589
Barrington High - New School	38,911		359		39,270
Nicol Balcom	21,405	250	288	(750)	21,193
Emily Allen	92,079		855	(5,000)	87,934
Krista Harris	3,952		34	(1,000)	2,986
Forest Ridge	43,443	29,148	450	(18,628)	54,413
Meadowfields	23,294	52,552	144	(63,563)	12,427
Salida Capital Corporation	17,540		155	(5,000)	12,695
K. Daley Memorial	3,801		36		3,837
C. Stanley Memorial	20,374		193	(1,000)	19,567
F. Walker Memorial	8,241		78	(500)	7,819
J. Roache Memorial	11,672	5,600	125	(2,000)	15,397
S. deMoliter Memorial	3,628		26	(2,000)	1,654
David and Clytie Dexter	98,938		936	(750)	99,124
David and Clytie Dexter-BMHS Enhancements	4,445		35		4,480
Dr John Sutherland Medical Scholarship	40,399	3,645	400		44,444
George A Cox Scholarship		20,000	131	(1,000)	19,131
Nellie & Grant Dauphinee Bursary		20,000	22		20,022
Harley Cox & Sons Award		5,000	5		5,005
Lynn Ward Memorial Bursary		10,434	11		10,445
	<u>\$ 660,125</u>	<u>\$ 159,196</u>	<u>\$ 5,923</u>	<u>\$ (105,491)</u>	<u>\$ 719,753</u>

See accompanying notes to the financial statements.