

Consolidated Financial Statements of the

**CHIGNECTO CENTRAL  
REGIONAL CENTRE FOR EDUCATION**

Year Ended March 31, 2020

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Consolidated Financial Statements

March 31, 2020

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# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Management's Responsibility for Financial Reporting

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these consolidated statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Chignecto Central Regional Centre for Education and meet when required. The accompanying independent auditor's report outlines their responsibilities, the scope of their examination and their opinion on the consolidated statements.



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Regional Executive Director of Education  
Chignecto Central Regional Centre for Education



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Director of Financial Services  
Chignecto Central Regional Centre for Education

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## Independent Auditor's Report

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**To the Honourable Zach Churchill, Minister of Education and Early Childhood Development**

### **Opinion**

We have audited the consolidated financial statements of Chignecto Central Regional Centre for Education (the Region), which comprise the consolidated statements of financial position and accumulated surplus as at March 31, 2020, the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Region as at March 31, 2020, and its results of consolidated operations, its consolidated change in net assets and consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Other Matters**

The consolidated financial statements of Chignecto Central Regional Centre for Education for the year ended March 31, 2019 were reported on by another firm of professional accountants who expressed an unqualified opinion on those consolidated financial statements on June 25, 2019.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Region in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Region's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Region or to cease operations, or has no realistic alternative but to do so.



Those charged with governance are responsible for overseeing the Region's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Region's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Region's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Region to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants

Dartmouth, Nova Scotia  
June 26, 2020

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Consolidated Statement of Financial Position

As at March 31, 2020

2020

2019

### Financial Assets

#### Cash and cash equivalents

General	\$ 9,221,737	\$ 9,112,590
Restricted - Instructional program enhancement	387,425	479,205
School generated	<u>3,444,931</u>	<u>3,204,713</u>
	13,054,093	12,796,508

#### Accounts receivable

Government of Canada - HST	766,345	630,615
Province of Nova Scotia (note 3)	5,004,162	5,728,935
First Nations (note 4)	73,171	152,586
Municipalities	744,992	254,424
Other	2,761,224	2,394,585
Province of Nova Scotia - Post employment benefits (note 5)	2,502,588	3,020,229
Province of Nova Scotia - Compensated absences (note 6)	<u>23,281,364</u>	<u>23,285,731</u>
<b>Total financial assets</b>	<u>48,187,939</u>	<u>48,263,613</u>

### Liabilities

Accounts payable and accrued liabilities	12,359,379	13,104,417
Deferred revenue	3,608,291	4,470,607
Post employment benefits (note 5)	2,502,588	3,020,229
Compensated absences (note 6)	<u>23,281,364</u>	<u>23,285,731</u>
<b>Total liabilities</b>	<u>41,751,622</u>	<u>43,880,984</u>

### Net Financial Assets

6,436,317      4,382,629

### Non-Financial Assets

Prepaid expenses	753,262	676,466
Inventories of supplies	1,706,284	1,605,911
Tangible capital assets (Schedule C)	<u>3,979,433</u>	<u>4,142,610</u>
<b>Total non-financial assets</b>	<u>6,438,979</u>	<u>6,424,987</u>

### Accumulated Surplus

\$ 12,875,296      \$ 10,807,616

Contingencies (note 10)

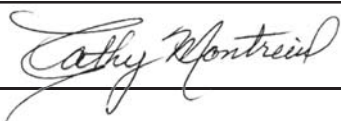
Subsequent Events (note 14)

See accompanying notes to consolidated financial statements.

On behalf of the Minister of Education & Early Childhood Development:



Gary Adams, Regional Executive Director, CCRCE



Cathy Montreuil, Deputy Minister, DEECD

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Consolidated Statement of Accumulated Surplus

Year Ended March 31, 2020

2020

2019

### Accumulated Surplus

General Fund	\$ <u>5,391,601</u>	\$ <u>3,153,833</u>
General Fund - Capital	<u>3,979,433</u>	<u>4,142,610</u>
Internally restricted funds		
School generated funds	3,116,837	3,031,968
Instructional program enhancement at school level	<u>387,425</u>	<u>479,205</u>
	<u>3,504,262</u>	<u>3,511,173</u>
	<b>\$ <u>12,875,296</u></b>	<b>\$ <u>10,807,616</u></b>

See accompanying notes to consolidated financial statements.



# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Consolidated Statement of Operations and Accumulated Surplus

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>Revenue (Schedule A)</b>			
Province of Nova Scotia	\$ 204,772,446	\$ 205,198,238	\$ 198,716,981
Appropriation from Councils	31,174,923	31,174,926	30,664,731
Regional Operations	4,531,211	4,826,635	5,063,441
First Nations' Students	2,050,000	1,851,020	2,027,542
Government of Canada	313,152	312,939	212,672
School Generated Funds	4,500,000	4,651,569	4,780,747
	<u>247,341,732</u>	<u>248,015,327</u>	<u>241,466,114</u>
<b>Expenses (Schedule B)</b>			
Office of the Regional Executive Director	829,357	763,659	821,560
Financial Services	2,236,514	2,191,362	2,072,710
Human Resource Services	1,802,660	1,503,469	1,310,817
School Services	183,342,111	182,657,890	179,079,789
Program Services	11,831,827	12,089,520	12,340,024
Operational Services	38,644,263	38,348,097	38,893,629
Other Programs	4,155,000	3,826,949	2,140,418
School Generated Funds	4,500,000	4,566,701	4,826,872
	<u>247,341,732</u>	<u>245,947,647</u>	<u>241,485,819</u>
<b>Annual (deficit) surplus</b>	<b>\$ -</b>	<b>\$ 2,067,680</b>	<b>\$ (19,705)</b>
<b>Accumulated surplus, beginning of year</b>		<u>10,807,616</u>	<u>10,827,321</u>
<b>Accumulated surplus, end of year</b>		<u><b>\$ 12,875,296</b></u>	<u><b>\$ 10,807,616</b></u>

See accompanying notes to consolidated financial statements.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Consolidated Statement of Changes in Net Financial Assets

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
Net financial assets, beginning of year	\$ <u>4,382,629</u>	\$ <u>4,382,629</u>	\$ <u>4,069,188</u>
Changes during the year:			
Annual (deficit) surplus	-	2,067,680	(19,705)
Acquisition of tangible capital assets	(180,000)	(250,337)	(198,463)
Amortization of tangible capital assets	406,499	412,949	417,288
Gain of sale of tangible capital assets	-	(892)	(5,254)
Proceeds on sale of tangible capital assets	-	1,457	7,591
Decrease (increase) in inventories of supplies	-	(100,373)	2,348
Decrease (increase) in prepaid expenses	-	(76,796)	109,636
Increase in net financial assets	<u>226,499</u>	<u>2,053,688</u>	<u>313,441</u>
Net financial assets, end of year	\$ <u><u>4,609,128</u></u>	\$ <u><u>6,436,317</u></u>	\$ <u><u>4,382,629</u></u>

See accompanying notes to consolidated financial statements.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Consolidated Statement of Cash Flows

Year Ended March 31, 2020

2020

2019

### Operating activities

Cash received from:

Annual operating (deficit) surplus \$ 2,067,680 \$ (19,705)

Items not affecting cash:

Tangible capital asset amortization 412,949 417,288

Changes in non-cash working capital:

Decrease (increase) in accounts receivable 333,259 454,153

Decrease (increase) in inventories of supplies (100,373) 2,348

Decrease (increase) in prepaid expenses (76,796) 109,636

(Decrease) in accounts payable and accrued liabilities (1,267,046) (1,863,831)

(Decrease) increase in deferred revenue (862,316) 377,543

(1,973,272) (920,151)

Cash (reduced) provided by operating activities 507,357 (522,568)

### Capital activities

Cash used to acquire tangible capital assets (250,337) (198,463)

Gain on sale of tangible capital assets (892) (5,254)

Proceeds on sale of tangible capital assets 1,457 7,591

Cash used by capital activities (249,772) (196,126)

(Decrease) increase in cash 257,585 (718,694)

Cash at beginning of year 12,796,508 13,515,202

Cash at end of year \$ 13,054,093 \$ 12,796,508

See accompanying notes to consolidated financial statements.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 1. Nature of Operations

Pursuant to an Act passed by the Province of Nova Scotia, the Colchester-East Hants District School Board, Cumberland District School Board, and the Pictou District School Board were amalgamated to form the Chignecto-Central Regional School Board. The Chignecto-Central Regional School Board became the Chignecto Central Regional Centre for Education on April 1, 2018. The Centre for Education is incorporated under the provisions of the Education Act of the Province of Nova Scotia and its principal business activity is operating a regional school system.

The Region is registered as a charitable organization under the Income Tax Act and, therefore, is exempt from income taxes and may issue official receipts to donors for income tax purposes.

## 2. Financial Reporting and Accounting Policies

These consolidated financial statements are prepared in accordance with Canadian Public Accounting Standards (PSAS).

The consolidated financial statements are prepared by management in accordance with the basis of accounting described below.

### Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Region and which are controlled by the Region.

School based funds, which include the assets, liabilities, revenues and expenses of various school and student activities that are controlled and administered at the school level but for which the Region is accountable are reflected in the consolidated financial statements.

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

Trust funds and their related operations administered by the Region are not included in the consolidated financial statements as they are not controlled by the Region. The trust funds represent capital contributed in trust from which the income thereon is used to provide scholarships for eligible students. A listing of trust fund balances is shown in Schedule D.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 2. Financial Reporting and Accounting Policies (continued)

These consolidated financial statements have been prepared using the following significant accounting policies:

### Significant Accounting Policies

#### Revenues

Provincial government transfers for operating and capital purposes are recognized as revenue in the period in which all eligibility criteria and/or stipulations have been met and the amounts are authorized. Any funding received prior to satisfying these conditions is deferred until conditions have been met. When revenue is received without eligibility credits or stipulations, it is recognized when transfer(s) from the Province of Nova Scotia and Municipalities are authorized.

All non-government contribution or grant/revenues that are externally restricted such that they must be used for a specified purpose are recognized as revenue in the period in which the resources are used for the purpose or purposes specified. Any externally restricted inflow received before the criterion has been met is reported as a liability until the resources are used for the purpose or purposes specified.

The Region recognizes as revenue, provincial government transfers, representing the year over year change in accrued obligations as the transfer has been authorized.

International Student Program revenues are recognized as revenue when the related service is rendered.

Rental income is recognized over the term of the lease.

Investment income is recognized as revenue in the year in which it is earned.

#### Expenditures

Expenditures are recorded on an accrual basis. Provisions are made for probable losses on certain loans, investments, accounts receivable, and for contingent liabilities when it is likely that a liability exists and the amount can be reasonably determined. These provisions are updated as estimates are revised, at least annually.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 2. Financial Reporting and Accounting Policies (continued)

### Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, balances with banks, short term deposits and bank balances held by schools. Bank borrowings are considered to be financing activities.

### Expenditures Incurred by the Province of Nova Scotia

Certain expenditures required for the Region to operate a regional school system are the direct responsibility of the Province of Nova Scotia. These include, but are not limited to:

- P3 schools and facilities leases and operating costs; and
- Certain IT systems and support; and
- Certain tangible capital additions.

As the Region does not have the financial responsibility for these expenditures, they have not been included in these financial statements.

### Net Financial Assets

Net financial assets represent the financial assets less liabilities of the Region.

### Non-financial Assets

Tangible capital assets have useful lives extending beyond the accounting period, are held for use in the production or supply of goods and services and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at historical cost (or estimated cost when the actual is unknown) and include all costs directly attributable to the acquisition, construction, development and installation of the tangible capital asset, except interest. Tangible capital assets include land, buildings, and vehicles. Tangible capital assets do not include intangibles or assets acquired by right, such as forests, water and mineral resources or works of art and historical treasures.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 2. Financial Reporting and Accounting Policies (continued)

Amortization of tangible capital assets is provided using the following methods and annual rates:

<b>Asset</b>	<b>Basis</b>	<b>Rate</b>
Building	Declining Balance	5%
Vehicles	Declining Balance	35%

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When conditions indicate that a tangible capital asset no longer contributes to the Region's ability to provide goods and services, or that the value of future economic benefits associated with the tangible capital asset is less than its net book value, the cost of the tangible capital asset is reduced to reflect the decline in the asset's value. Write-downs are not reversed.

Prepaid expenses are cash disbursements for goods and services, other than tangible capital assets and inventories of supplies, of which some or all will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the good or service is used or consumed.

Inventories represent amounts expended on supplies and other consumables which will be used or consumed in a future period. They are recorded at the lower of cost and net realizable value. Once items have been shipped to the schools they are expensed and are not considered inventory.

### Accumulated Surplus

Accumulated surplus represents the financial assets and non-financial assets of the Region less the liabilities. This represents the accumulated balance of net surplus arising from the operations of the Region.

### Use of Estimates

The preparation of the consolidated financial statements requires management to make a number of estimates and assumptions relating to the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the carrying amount of tangible capital assets; valuation allowances for receivables and inventories; and assets and obligations related to employee future benefits. Actual results could differ from those estimates.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 2. Financial Reporting and Accounting Policies (continued)

### Post-employment Benefits and Compensated Absences

The Region provides defined benefits, services awards and compensated absences to certain employee groups. These benefits include pension, service awards and non-vesting sick leave. The Region has adopted the following policies with respect to accounting for these employee benefits:

- i) The cost of post-employment service awards are actuarially determined using management's best estimate of employee retention, retirement ages of employees, salary escalation, other cost escalation, long term inflation and discount rates. Adjustments to these costs arising from changes in estimates and experience gains and losses are amortized to income over estimated average remaining service life of the employee groups on a straight-line basis. Plan amendments, including past service costs are recognized as an expense in the period of the plan amendment.
- ii) The cost of non-vesting sick leave benefits are actuarially determined using management's best estimate of salary escalation, employees' use of entitlement and discount rates. Adjustments to these costs arising from changes in actuarial assumption and/or experience are recognized over the estimated average remaining service life of the employees.
- iii) The costs of multi-employer defined benefit pension are the employer's contributions due to the plan in the period and are accounted for as a defined contribution plan.

### Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into the air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability would be recorded net of any expected recoveries. A liability for remediation of contaminated sites would be recognized when all the following criteria are met:

- i. An environmental standard exists;
- ii. Contamination exceeds the environmental standard;
- iii. The Region:
  - a. Is directly responsible; or
  - b. Accepts responsibility; and
- iv. A reasonable estimate of the amount can be made.



# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 2. Financial Reporting and Accounting Policies (continued)

As at March 31, 2020 there is one contaminated site identified – as disclosed in note 10 to the consolidated financial statements.

### Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year that the related expenditures are incurred or service performed.

### School Generated Funds

These consolidated financial statements include funds arising from certain schools and student activities that are controlled and administered by each school, but for which the Region is accountable.

Revenue from school funds is recognized as the funds are received. School funded activity expenditures are recorded as the funds are expended. School generated funds include the revenues and expenditures and fund balances of various activities that exist at the school level under the jurisdiction of the Region.

## 3. Accounts Receivable, Province of Nova Scotia

	<u>2020</u>	<u>2019</u>
Teachers' salary accrual	\$ 3,691,600	\$ 3,694,800
Special projects	1,026,226	843,865
Other	<u>744,348</u>	<u>1,190,270</u>
	<u>\$ 5,004,162</u>	<u>\$ 5,728,935</u>

## 4. Accounts Receivable, First Nations

The First Nations receivable includes Promissory Note with a remaining balance of \$112,000 (2019 - \$168,000). This Note is being repaid annually in principal installments of \$56,000 with interest at Prime less 1.625%.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Notes to Consolidated Financial Statements

Year Ended March 31, 2020

### 5. Post-employment Benefits

Teachers receive a service award upon retirement, disability, death or termination, when entitled to a vested pension, under the contracts between the Nova Scotia Teachers Union locals and the predecessor boards. Nova Scotia Government Employee Union and Non-Union employees of the predecessor Cumberland District School Board receive a service award upon retirement, disability, death or termination, when entitled to a vested pension under contracts between said groups and the predecessor Board. The Province of Nova Scotia contracts a third party to perform an actuarial valuation for all government departments' agencies and Regions. The last actuarial valuation for teachers service awards was conducted as at July 31, 2018 and was extrapolated to March 31, 2020. The actuarial liabilities for Teachers service awards as at March 31 were extrapolated based on the latest actuarial valuations. The actuarial valuation for the Non-Teacher service awards was as at March 31, 2018 and was extrapolated to March 31, 2020.

The service award values are calculated by the Department of Finance for the Region. The contracts prescribe the formulae used in calculating the payment as well as the period over which the payment is made. The calculations have been made using the projected benefit method prorated on services, as required under Section 3250 of the CPA Canada Public Sector Accounting Handbook, up to the date the service was frozen for accrual purposes (April 1, 2015). As such, for all employees, the benefit was fully accrued as at April 1, 2015 after which there is no further current service cost. Actuarial gains and losses are to be amortized over the expected average remaining service life ("EARSL") of active members. EARSL for the Region is 18 years for teachers, 4.7 years for non-teachers. Annually, results along with values to record the liability and expenses are provided by the Department of Finance. The Department of Finance fully funds this liability thus an offsetting receivable balance is recorded.

The following actuarial assumptions have been used in these valuations as at March 31, 2020:

	<b>Teachers</b>	<b>Non-Teachers</b>
Discount rate	3.24%	3.24%
Salary increase	.5% - 4.75%	2.5% - 3.5%
Mortality rate	0%	0%
Withdrawal prior to retirement	0%	0%
Retirement age	50% at rule of 85, remainder at earlier of 35 years of credited service, age 62 with 10 years of credited service, and age 65 with 2 years of credited service	10% at age 59; 20% at age 60; 10% at age 61-64; 50% at age 65-69; 100% at age 70

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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### 5. Post-employment Benefits (continued)

Information respecting the Teachers service awards and Non-teachers service awards is as follows:

<u>Total Post-Employment Benefits</u>	<u>2020</u>	<u>2019</u>
Accrued benefit plan obligation	\$ <u>1,712,570</u>	\$ <u>2,150,906</u>
Plan deficit	\$ 1,712,570	\$ 2,150,906
Unamortized actuarial gains	<u>790,018</u>	<u>869,323</u>
Total liability	\$ <u>2,502,588</u>	\$ <u>3,020,229</u>
Current year benefit costs	\$ (58,304)	\$ (8,382)
Interest on accrued benefit obligation	64,277	118,778
Amortized actuarial gains	<u>(33,800)</u>	<u>          </u>
Post-employment benefit expense	\$ <u>(27,827)</u>	\$ <u>110,396</u>

During the year, there was \$489,813 (2019 - \$11,375,280) paid out of the plans.

### 6. Compensated Absences

Qualifying employees are entitled to a prescribed number of sick leave days for use over their employment term. The Region has recognized in these consolidated Financial statements, the liability associated with accumulated sick leave earned by teaching and non-teaching staff. The Region has also recorded a corresponding receivable from the Province of Nova Scotia which has assumed responsibility for the liability up to March 31, 2020. Compensated absences for qualifying employees are actuarially determined.

The compensated absences are calculated by the Department of Finance for the Region. The contracts prescribe the formulae used in calculating the assumption of usage. It is calculated using the projected accrued benefit method on a pro-rata basis over the years of services to year of expected usage of the excess days, as required for accounting for valuations under Section 3255 of the CPA Canada Public Sector Accounting handbook.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Notes to Consolidated Financial Statements

Year Ended March 31, 2020

### 6. Compensated Absences (continued)

Actuarial gains and losses are to be amortized over the expected average remaining service life ("EARSL") of active members. EARSL for the Region is 16 years for teachers, 11.4 years for non-teachers. The actuarial valuation for teachers non-vesting sick leave banks usage was as at July 31, 2017, and have been extrapolated to March 31, 2020.

The following actuarial assumptions have been used in these valuations as at March 31, 2020:

	<b>Teachers</b>	<b>Non-Teachers</b>
Discount rate	3.24%	3.24%
Salary increase	.5% - 5.25%	2.5% - 3.5%
Termination	5.00%	0%
Mortality	100% CPM	0%
Retirement age	50% at rule of 85, remainder at earlier of 35 years of credited service, age 62 with 10 years of credited service, and age 65 with 2 years of credited service	10% at age 59; 20% at age 60; 10% at age 61-64; 50% at age 65-69; 100% at age 70

<u>Total Compensated Absences</u>	<u>2020</u>	<u>2019</u>
Accrued benefit plan obligation	\$ <u>17,122,847</u>	\$ <u>16,575,952</u>
Plan deficit	\$ 17,122,847	\$ 16,575,952
Unamortized actuarial gains	<u>6,158,517</u>	<u>6,709,779</u>
Total liability	\$ <u>23,281,364</u>	\$ <u>23,285,731</u>
Current year benefit recoveries	\$ (542,562)	\$ (569,588)
Interest on accrued benefit obligation	<u>538,195</u>	<u>531,393</u>
Compensated absences benefit recovery	\$ <u>(4,367)</u>	\$ <u>(38,195)</u>

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 7. Capital Assets

In 1982, on creation of the former District School Boards, an agreement was made with respect to capital assets which stated that all land and school buildings on hand at December 31, 1981 remain assets of the municipal units but will be under the operational control of the District School Boards until such time as they are no longer required for educational purposes. At that time, control will revert back to the municipalities. In addition, one of the former District School Boards also had an agreement to offer back to the municipalities, at no cost, certain land and buildings acquired in 1970 if they are ever declared surplus by the Board. These agreements have been carried forward to the Region.

As a result of improvements made to school buildings, the Chignecto Central Regional Centre for Education now has an interest in real property to which it does not have title. Under the Education Act, should a building returned by the Centre under the circumstances noted above, be sold by the Municipal unit or destroyed, a portion of any proceeds may be payable to the Region.

## 8. Insurance

The Region is a member of a self-insurance plan with the Nova Scotia School Insurance Exchange's School Insurance Program (SIP).

## 9. Pension Plans

- i) The Region's Canadian Union of Public Employees (CUPE) staff participate in a multi-employer defined benefit pension plan held on behalf of the Region by the Nova Scotia Education Common Services Bureau.
- ii) The Region's Nova Scotia Government Employees Union (NSGEU) and non-union staff are covered by a multi-employer pension plan established by the Province of Nova Scotia pursuant to the Public Service Superannuation Act.
- iii) The Region's teachers are covered by a multi-employer pension plan established by the Province of Nova Scotia pursuant to the Teachers' Pension Act.

The Region accounts for the above plans as defined contribution plans and as such no accrued liability is recorded, and only the contributions paid or payable are expensed in the year. The Region's total employer pension expense for all unions for the year was \$18,010,052 (2019 - \$17,345,119) and is included in the financial statements.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## 10. Contingencies

### a) Environmental Remediation

During the 2008-09 fiscal year, the Region recorded a liability of \$400,000 in relation to oil contamination at one of its sites. Of this amount, \$200,000 in actual costs have been incurred up to March 31, 2020. It is unknown whether any additional costs will be incurred relating to this matter. The estimate was based on petroleum hydrocarbon delineation program conducted by Independent Environmental Engineering Scientific Management Consultants.

### b) Liability Claim

During the 2010-11 fiscal year a claim has been made against the Region based upon the principle of vicarious liability, for actions of a former employee of a predecessor board. The claim has not been proven, and neither the outcome, nor the amount of any possible settlement, can be reasonably estimated. Therefore, no provision has been made in the financial statements.

## 11. Line of Credit

The Region has an available line of credit in the amount of \$2,284,000. As of year-end NIL (2019 – NIL) had been drawn.

## 12. Change in Accumulated Surplus

	<u>2020</u>	<u>2019</u>
Accumulated surplus, beginning of year	\$ <u>10,807,616</u>	\$ <u>10,827,321</u>
General Fund surplus	\$ 1,982,812	\$ 26,420
School generated funds (deficit) surplus	<u>84,868</u>	<u>(46,125)</u>
Consolidated annual (deficit) surplus	\$ <u>2,067,680</u>	\$ <u>(19,705)</u>
Accumulated surplus, end of year	\$ <u><u>12,875,296</u></u>	\$ <u><u>10,807,616</u></u>

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Notes to Consolidated Financial Statements

Year Ended March 31, 2020

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## **13. Education Reform (2018) Act**

On April 1, 2018, the Education Reform (2018) Act came into effect. The implementation of this Act dissolved the Chignecto-Central Regional School Board effective April 1, 2018, with all assets and liabilities transferring to a successor entity, known as Chignecto Central Regional Centre for Education on the same date. The successor entity is a corporation, with the Minister of Education and Early Childhood Development as sole director. The Education Reform (2018) Act was passed on March 9, 2018.

## **14. Subsequent Events**

On March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization and the spread of the virus has severely impacted many economies around the globe. The Province of Nova Scotia declared a Provincial State of Emergency on March 22, 2020 and all public schools in the province were closed effective March 23, 2020. The closure has remained in effect for the duration of the 2019-20 school year. The Regional Centre for Education has also taken significant measures to follow public health protocols including closing the regional office to the public, social distancing, and limiting non-essential travel. Despite the closure of public schools, a continuity of learning plan was implemented for students and all permanent and long-term casual employees continued to be paid.

The Regional Centre has assessed its ability to continue as a going concern. The financial and operational impact to future operations is unknown as the situation is dynamic and the duration of impacts is not known at this time. However, at the time of the financial statement date, there is no indications the Regional Centre will have difficulty meeting cash flow needs or collecting accounts receivable and the Department of Education and Early Childhood Development will continue providing funding to the Regional Centre.

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule A - Supplementary Details of Revenues

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>Province of Nova Scotia</b>			
General formula	\$ 172,852,402	\$ 172,598,407	\$ 163,134,523
Textbook credit allocation	1,134,800	1,113,700	1,109,743
Post employment benefits (note 7)	-	(27,827)	110,396
Compensated absences (note 8)	1,000,000	(4,367)	(38,195)
Teacher pension	14,980,500	15,241,400	14,819,566
Teacher benefits	7,779,500	7,771,200	7,641,469
Teacher Salary Accrual	-	(3,200)	-
Information Economy Initiative	719,400	661,660	744,258
Retro Wage Recovery	-	-	869,888
Other	6,305,844	7,847,265	10,325,333
	<u>\$ 204,772,446</u>	<u>\$ 205,198,238</u>	<u>\$ 198,716,981</u>

### Appropriation From Councils:

Municipality of Colchester	\$ 7,640,137	\$ 7,640,136	\$ 7,493,148
Municipality of Cumberland	4,746,999	4,746,995	4,629,116
Municipality of East Hants	5,296,776	5,296,776	5,152,788
Municipality of Pictou	5,001,731	5,001,732	4,911,672
Town of Amherst	1,599,384	1,599,384	1,600,740
Town of New Glasgow	1,753,702	1,753,704	1,759,308
Town of Oxford	223,782	223,782	223,952
Town of Pictou	493,279	493,284	495,960
Town of Stellarton	796,722	796,728	800,172
Town of Stewiacke	271,516	271,512	269,904
Town of Trenton	364,285	364,285	338,147
Town of Truro	2,553,274	2,553,276	2,557,128
Town of Westville	433,336	433,332	432,696
	<u>\$ 31,174,923</u>	<u>\$ 31,174,926</u>	<u>\$ 30,664,731</u>



# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule A - Supplementary Details of Revenues (continued)

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>Regional Operations:</b>			
Public Private Partnership	\$ 285,000	\$ 274,128	\$ 271,247
Investment interest	200,000	311,776	329,175
Rentals	485,428	489,323	499,168
International Student Program	2,678,387	3,160,356	3,294,794
Other	<u>882,396</u>	<u>591,052</u>	<u>669,057</u>
	<u>\$ 4,531,211</u>	<u>\$ 4,826,635</u>	<u>\$ 5,063,441</u>

### First Nations' Students:

Student tuitions	<u>\$ 2,050,000</u>	<u>\$ 1,851,020</u>	<u>\$ 2,027,542</u>
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### Government of Canada:

#### Secretary of State:

Minority language	\$ 52,410	\$ 52,410	\$ 66,340
French special projects	206,250	206,250	137,500
Other	<u>54,492</u>	<u>54,279</u>	<u>8,832</u>
	<u>\$ 313,152</u>	<u>\$ 312,939</u>	<u>\$ 212,672</u>

### School Generated Funds:

School based receipts	<u>\$ 4,500,000</u>	<u>\$ 4,651,569</u>	<u>\$ 4,780,747</u>
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# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule B - Supplementary Details of Expenses (continued)

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>Human Resources Services:</b>			
Salaries and wages	\$ 1,275,852	\$ 1,089,403	\$ 953,249
Employee benefits	301,349	263,675	234,496
Travel	20,613	15,384	17,323
Contracted services	18,400	20,620	18,675
Supplies and materials	53,065	45,726	51,921
Repairs and maintenance	38,189	57,461	7,834
Professional development	95,192	11,200	27,319
	<u>\$ 1,802,660</u>	<u>\$ 1,503,469</u>	<u>\$ 1,310,817</u>

### School Services:

#### School Services Administration:

Salaries and wages	\$ 805,941	\$ 802,267	\$ 928,054
Employee benefits	77,467	76,476	85,198
Travel	36,600	27,297	36,041
Supplies and materials	69,697	52,499	51,600
Contracted services	-	-	141
Professional development	8,000	5,265	1,329
	<u>997,705</u>	<u>963,804</u>	<u>1,102,363</u>

#### School Costs:

Salaries and wages	137,055,240	135,645,916	132,966,205
Employee benefits	33,601,255	33,722,560	32,845,756
Service awards recovered	-	(74,140)	(8,382)
Service award interest	-	-	118,778
Sick leave (recovered)	900,000	(542,562)	(569,588)
Sick leave interest	-	602,472	531,393
Travel	126,072	110,170	86,873
Repairs and maintenance	5,000	16,552	7,717
Textbook credit allocation	1,134,800	1,117,398	1,109,867
Vehicle	708	3,003	942
Contracted services	61,000	201,973	64,272
Supplies and materials	2,397,589	3,584,696	3,063,683
Professional development	77,677	66,199	82,081
	<u>175,359,341</u>	<u>174,454,237</u>	<u>170,299,597</u>

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule B - Supplementary Details of Expenses

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>School Services: (continued)</b>			
Alternative Education:			
Salaries and wages	356,004	381,685	222,237
Employee benefits	19,056	21,382	15,044
Travel	15,000	2,582	1,322
Supplies and materials	109,940	33,916	52,815
	<u>500,000</u>	<u>439,565</u>	<u>291,418</u>
School Program Grants:			
Salaries and wages	817,646	821,318	598,777
Employee benefits	158,611	169,241	119,260
Travel	65,000	57,511	37,746
Supplies and materials	809,053	880,831	1,086,371
Repairs and maintenance	-	-	1,381
Professional development	2,800	6,814	8,575
	<u>1,853,110</u>	<u>1,935,715</u>	<u>1,852,110</u>
Technology Services:			
Salaries and wages	1,414,864	1,350,155	1,398,314
Employee benefits	309,785	293,565	288,998
Contracted services	203,600	203,665	214,883
Travel	11,500	15,588	14,400
Repairs and maintenance	268,119	87,739	85,065
Vehicle	22,000	19,873	26,186
Professional development	10,300	5,916	21,266
Supplies and materials	173,630	663,788	1,447,039
Capital asset amortization	17,340	6,021	9,353
	<u>2,431,138</u>	<u>2,646,310</u>	<u>3,505,504</u>





# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule B - Supplementary Details of Expenses

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>Operational Services: (continued)</b>			
Property Services:			
Salaries and wages	9,155,765	8,649,632	8,638,436
Employee benefits	2,018,889	1,935,465	1,891,232
Travel	7,000	4,462	4,610
Contracted services	1,598,807	1,703,174	1,726,150
Vehicle	337,793	310,270	324,641
Supplies and materials	503,830	666,372	864,620
Professional development	23,591	36,759	29,183
Utilities	7,151,873	6,625,968	6,799,910
Repairs and maintenance	1,852,100	2,470,865	2,838,945
Insurance	413,172	424,409	378,121
Capital asset amortization	356,754	337,815	350,425
	<u>23,419,574</u>	<u>23,165,191</u>	<u>23,846,273</u>
Student Transportation:			
Salaries and wages	7,576,950	7,394,403	7,245,408
Employee benefits	1,741,764	1,579,361	1,550,109
Travel	7,945	7,984	9,729
Contracted services	102,650	107,630	99,350
Vehicle	3,510,564	3,872,429	4,033,766
Repairs and maintenance	57,512	196,142	211,459
Conveyance	70,000	55,348	61,797
Supplies and materials	102,950	99,726	89,253
Utilities	184,903	154,545	157,557
Professional development	34,000	23,861	54,769
Insurance	219,279	209,624	217,073
Capital asset amortization	32,405	69,115	57,510
	<u>13,640,922</u>	<u>13,770,168</u>	<u>13,787,780</u>
	<u>\$ 38,644,263</u>	<u>\$ 38,348,097</u>	<u>\$ 38,893,629</u>

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule B - Supplementary Details of Expenses

Year Ended March 31, 2020	2020 Budget	2020 Actual	2019 Actual
<b>Other Programs:</b>			
Pre-Primary:			
Salaries and wages	\$ 2,674,296	\$ 2,615,805	\$ 1,505,561
Employee benefits	570,825	602,346	329,298
Travel	23,000	49,228	12,726
Contracted Services	-	19,955	-
Repairs and maintenance	-	26,778	4,110
Supplies and materials	840,379	490,725	271,550
Professional development	46,500	22,112	17,173
	<u>\$ 4,155,000</u>	<u>\$ 3,826,949</u>	<u>\$ 2,140,418</u>
<b>School Generated Funds:</b>			
School based funds	<u>\$ 4,500,000</u>	<u>\$ 4,566,701</u>	<u>\$ 4,826,872</u>



# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule C - Supplementary Details of Tangible Capital Assets

Year Ended March 31, 2020

	<u>Land</u>	<u>Building</u>	<u>Vehicles</u>	<u>2020 Total</u>	<u>2019 Total</u>
<b>Cost:</b>					
Opening balance	\$ 117,892	\$ 5,104,442	\$ 2,508,667	\$ 7,731,001	\$ 7,746,520
Additions	-	-	250,337	250,337	198,463
Disposals	<u>-</u>	<u>-</u>	<u>(72,239)</u>	<u>(72,239)</u>	<u>(213,982)</u>
Closing Balance	<u>117,892</u>	<u>5,104,442</u>	<u>2,686,765</u>	<u>7,909,099</u>	<u>7,731,001</u>
<b>Accumulated Amortization:</b>					
Opening balance	-	1,712,749	1,875,642	3,588,391	3,382,748
Disposals	-	-	(71,674)	(71,674)	(211,645)
Amortization Expense	<u>-</u>	<u>169,582</u>	<u>243,367</u>	<u>412,949</u>	<u>417,288</u>
Closing balance	<u>-</u>	<u>1,882,331</u>	<u>2,047,335</u>	<u>3,929,666</u>	<u>3,588,391</u>
Net book value	<u>\$ 117,892</u>	<u>\$ 3,222,111</u>	<u>\$ 639,430</u>	<u>\$ 3,979,433</u>	<u>\$ 4,142,610</u>
<b>Net Book Value:</b>					
Opening balance	\$ 117,892	\$ 3,391,693	\$ 633,025	\$ 4,142,610	\$ 4,363,772
Closing balance	<u>117,892</u>	<u>3,222,111</u>	<u>639,430</u>	<u>3,979,433</u>	<u>4,142,610</u>
Change in net book value	<u>\$ -</u>	<u>\$ (169,582)</u>	<u>\$ 6,405</u>	<u>\$ (163,177)</u>	<u>\$ (221,162)</u>

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

Schedule D - Trust Fund Balance Sheet

Year Ended March 31, 2020 (unaudited)

2020

2019

## Assets

Investments, at cost plus interest

\$ 687,884 \$ 677,367

## Equity

Trust Funds (Schedule E)

\$ 687,884 \$ 677,367

See accompanying notes to financial statements.

**On behalf of the Minister of Education & Early Childhood Development:**



Gary Adams, Regional Executive Director, CCRCE



Cathy Montreuil, Deputy Minister, DEECD

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule E - Supplementary Details of Trust Funds

Year Ended March 31, 2020 (unaudited)

	<u>2019</u>	<u>Addition</u>	<u>Interest</u>	<u>Disbursement</u>	<u>2020</u>
ARHS Prize	\$ 1,946	\$ -	\$ 43	\$ 40	\$ 1,949
Balagot	7,098	-	131	1,200	6,030
Barteaux	238	-	5	-	243
Biggs	19,925	-	439	-	20,364
Blaikie	3,952	1,000	108	800	4,260
Brine	1,305	-	28	140	1,193
Campbell	1,209	-	27	20	1,216
Carson	6,863	-	151	-	7,014
Christie	22,206	500	491	-	23,197
Cole	2,037	-	45	35	2,047
Collicott	30	-	1	-	31
Decker	5,387	-	119	-	5,505
Demetre	6	-	0	-	6
Dempsey	28	-	1	25	4
Devenne	2,040	-	45	-	2,085
Dunbar	3,061	-	67	60	3,069
Eaton	682	-	15	-	697
Edwards	8,948	100	199	600	8,647
Fields	1,721	-	38	30	1,729
Fife	4,646	3,530	105	1,350	6,932
Fort Lawrence	6,330	-	139	-	6,470
Fowlie	94,072	-	2,054	800	95,326
Fullerton	2,495	-	55	500	2,050
Fulmer	30,985	-	677	250	31,412
Glintz	4,451	795	95	500	4,842
Gosse	2,494	50	52	150	2,446
Harrison	2,494	-	55	250	2,299
Hewson	25,152	-	554	-	25,706
Hunter	55,371	-	1,219	500	56,090
Juurlink	10,852	-	239	-	11,091

Continued....

# CHIGNECTO CENTRAL REGIONAL CENTRE FOR EDUCATION

## Schedule E - Supplementary Details of Trust Funds (continued)

Year Ended March 31, 2020 (unaudited)

	<u>2019</u>	<u>Addition</u>	<u>Interest</u>	<u>Disbursement</u>	<u>2020</u>
Kelly	4,043	-	89	-	4,132
Kirkpatrick	277	-	6	-	283
Leblanc	5,067	-	112	-	5,179
Loggie	18,754	-	413	175	18,992
Macinnis	2,188	-	48	-	2,236
Maclver	1,418	-	31	25	1,425
MacKenzie	13,605	-	299	250	13,654
McBrien	998	-	22	-	1,021
Mclver	6,094	-	134	115	6,113
Milner	586	-	13	-	599
Oickle	8,880	-	196	500	8,575
Par Prize	1,019	-	22	-	1,041
Paris	4,846	250	111	-	5,207
Pugsley	97,153	-	2,138	900	98,391
Red Cross	3,062	-	67	60	3,069
Rhodes	1,882	-	42	350	1,574
RH Spirit Fund	10,139	-	223	-	10,362
Roach	1,940	-	43	-	1,983
Samson	1,252	1,601	29	500	2,382
Smith	1,553	-	34	-	1,587
T. Smith	6,205	200	137	500	6,042
Sorge	5,748	-	124	125	5,747
Stay In School	13,700	-	301	70	13,931
Thompson	14,893	-	328	-	15,221
Tingley	13,438	-	296	425	13,308
Tye	99,258	-	2,172	1,750	99,680
Wilkes	11,344	600	260	-	12,204
	<u>\$ 677,367</u>	<u>\$ 8,626</u>	<u>\$ 14,886</u>	<u>\$ 12,995</u>	<u>\$ 687,884</u>